

PARENT/TEACHER CONFERENCES COMING!

October 2nd & 3rd

Schedule Online Now!

Parents can now log into Skyward and make appointments for our upcoming Parent/Teacher Conferences to be held **Wednesday and Thursday, October 2nd & 3rd** from 3:45 pm to 7:00 pm. Just follow these simple instructions:

- Go to Alpine School District website at www.alpineschools.org and click on “Families” then “Skyward.”
- Log in using your **parent** login and password. If you don’t know them, or have forgotten, click on “Forgot Your Login/Password” at the Skyward Login screen. If you don’t have access to the Internet, call the office and we will schedule for you (801-610-8104).
- Choose your student from the Family Access drop-down arrow and click on “Teacher Conferences.”

The screenshot shows the Skyward Family Access interface. At the top, there is a navigation bar with the Skyward logo, the text "Family Access", and a dropdown menu currently set to "All Students". To the right, there are links for "My Account", "Contact Us", and "Email H". A sidebar on the left contains a menu with items: Home, Student Information Update, Calendar, Gradebook, Attendance, Student Info, Schedule, Test Scores, and Teacher Conferences. The main content area displays "No messages were found." A red arrow points from a yellow callout box to the "All Students" dropdown menu. The callout box contains the text: "Select your child using the drop down arrow if you have more than one child in Alpine School District." Another red arrow points from a second yellow callout box to the "Teacher Conferences" link in the sidebar. This callout box contains the text: "Click here to make a Parent Teacher Conference Appointment." On the right side of the page, there is an "Upcoming Events" section with a list of events for the dates Sep 16, 17, and 18, 2014.

- The Screen will now look like this: You can choose your time slot by clicking “All Conferences.”

The screenshot shows the Skyward Teacher Conferences page. At the top, there is a navigation bar with the Skyward logo, the text "Family Access", and a dropdown menu currently set to "Ber...". To the right, there is a link for "My Acc...". A sidebar on the left contains a menu with items: Home, Student Information Update, Calendar, Gradebook, Attendance, Student Info, Schedule, Test Scores, and Teacher Conferences. The main content area is titled "Teacher Conferences" and contains a "Scheduled Conferences Report" section with a link to "Print All Scheduled Conferences". Below this, there is a section for a student named "Be... (NORTH POINT ELEMENTARY)" with links for "View Scheduled Times" and "All Conferences". The text "No teacher conferences are scheduled for this student." is displayed below the student's name. A red arrow points from a yellow callout box to the "All Conferences" link. The callout box contains the text: "Click here to make an appointment for Parent Teacher Conferences for this student."

- Now click on "Select a Time" to view a list of available appointment times.

Teacher Conferences

Scheduled Conferences Report

Print All Scheduled Conferences

Ber [redacted] (NORTH POINT ELEMENTARY) View Scheduled Times | All Conferences

All Conferences	Status	Class	Building/Room
Period 1 12:00 AM - 12:00 AM	Not Yet Scheduled (Select a Time)	Language Arts 4 [redacted]	207 / 117

Click here to see the list of available times

- The screen will look like this:

Schedule a Conference Time with Amy Flynn

Conference Time Slots	Status	Building/Room	
Tue Sep 16, 2014 4:00 pm - 4:10 pm	Open	207 / 103	Select
Tue Sep 16, 2014 4:10 pm - 4:20 pm	Open	207 / 103	Select
Tue Sep 16, 2014 4:20 pm - 4:30 pm	Open	207 / 103	Select
Tue Sep 16, 2014 4:30 pm - 4:40 pm	Closed	207 / 103	
Tue Sep 16, 2014 4:40 pm - 4:50 pm	Open	207 / 103	Select
Tue Sep 16, 2014 4:50 pm - 5:00 pm	Open*	207 / 103	Select
Tue Sep 16, 2014 5:00 pm - 5:10 pm	Open	207 / 103	Select
Tue Sep 16, 2014 5:10 pm - 5:20 pm	Open	207 / 103	Select
Tue Sep 16, 2014 5:20 pm - 5:30 pm	Open	207 / 103	Select
Tue Sep 16, 2014 5:30 pm - 5:40 pm	Open	207 / 103	Select
Tue Sep 16, 2014 5:40 pm - 5:50 pm	Open	207 / 103	Select

Choose the date and time you want and click on the "select" button for that date and time.

- Choose the time slot you want. A smaller information box will appear. If you are okay with this date and time, click on the "save" button. If you want to choose another time, click on the "back" button.

Select Time Slot

Teacher: Amy Flynn

Date: Tue Sep 16, 2014

Time: 5:10 PM - 5:20 PM

Student: Ber [redacted]

Course: ZLA4/4F - Language Arts 4

Building: 207 - 207

Room: 103 - 103

A confirmation e-mail will be sent to: jes [redacted]

Save Back

A confirmation email will be sent the email address.

- Your Parent Teacher conference is now scheduled. You can choose another one of your children and schedule their Parent Teacher conference at this time by clicking on the drop-down arrow at the top of the screen.