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*Educating All Students to Ensure the Future of Our Democracy*

**STUDENT SUPPORT SERVICES**

**Student Retention**

Dear Parents/Guardians,

Grade level retention is a serious decision with long term consequences. As such, retention should be made only when special circumstances exist. We encourage all parents/guardians considering retention of a student to research both the advantages and disadvantages prior to making a decision.

Your school can assist with retention decisions by arranging for academic and social functioning testing for your student. In addition, your school may be able to provide special accommodations to meet the needs of your student at grade level.

The Alpine School District desires all students to be placed where they will succeed and be challenged. If a school can reasonably accommodate a parent request for retention, the school will work with the parent and student to make the retention a successful experience.

To request retention for your student, please complete this form and attach it to your written request for retention. Please return both pages to your school principal.

Sincerely,

Student Support Services

**Student Name** \_\_\_\_\_ **ID #** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ **School** \_\_\_\_\_

**Grade Level Requested to be Retained** \_\_\_\_\_ **For School Year 20** \_\_\_\_\_ **- 20** \_\_\_\_\_

**Has your student tested for academic and social functioning?** Yes \_\_\_ No \_\_\_ **If "No," would you like your student to be tested?** Yes \_\_\_ No \_\_\_

**Printed Parent Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Principal Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

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