

SAFETY PROCEDURES

Valley View Elementary

| | EARTHQUAKE | FIRE | LOCKDOWN | MISCELLANEOUS |
|------------------------------|--|---|--|--|
| SCHOOL PROCEDURE | <p>School will follow earthquake procedures (duck and cover).</p> <p>Students will stay in classrooms unless they are unsafe. In this case, students will be moved to a safer area.</p> | <p>School will follow fire procedures.</p> <p>Students will exit the school and move to predesigned areas.</p> | <p>School will follow lockdown procedures.</p> <p>Students will remain in their classrooms or safe location until the building is cleared by a police officer.</p> | <p>Blizzard: Decisions to keep children at school will be based on road conditions and safety.</p> <p>Chemical Spill: "Shelter-in-place" procedures will be implemented.</p> |
| PARENT/STUDENT REUNIFICATION | <p>Go to the office/ command center.</p> <p>Staff will release students to a parent (or designee on the School Emergency form).</p> <p>Students will remain at the school with their teachers until they can be picked up.</p> | <p>A command center will be set up (most likely in the back of the school or a safe distance from the fire).</p> <p>Staff will release students to a parent (or designee on the School Emergency form).</p> | <p>Parents will be directed to a command center to wait for their students.</p> <p>Classes will be released by staff and sent to the command center.</p> <p>Students will then be released from the command center to a parent (or designee on the School Emergency form).</p> | <p>Go to the office/ command center.</p> <p>Staff will release students to a parent (or designee on the School Emergency form) once the emergency status has been lifted.</p> |

In an emergency, please do not call the school. The lines will be needed for emergency communication. For a large-scale emergency, check the / Check your phone for a message from Messenger or turn your radio to **KSL 1160 AM** for emergency announcements.

IN ROUTE (BUSES)

Emergency:

Students on the bus will be kept on the bus if roads are impassible.

Buses are directed to drop children off at school or the closest available school.

The driver will contact the school or District Office by radio to communicate whereabouts of the students.

Emergency:

Students on the buses going home will be delivered to their bus stops if possible.

Until a student boards a bus they are considered to be in the care of their parents.