

INTERNET SAFETY PLAN FOR SARATOGA SHORES ELEMENTARY

Computers and Devices in the School for Student Use -

- Apple Computers – MacMini (Computer Lab): They are used for Office applications, research, presentations, word processing, and Internet Safety instruction.
- iPads - Classroom deployment in grades K-2 with 12 in each teacher classroom: They are used for curricular apps to support the Language Arts, Science, and Math core standards.
- Chromebooks – We currently have a 2:1 Chromebook distribution deployed to grades K-6, housed in mobile carts in each classroom, one cart in our Shark Lab and one cart in the Music classroom. These devices are used to enhance student learning through the use of applications designed for productivity, research, presentation, and assessment.

Management - We manage student use with:

- LanSchool in our main computer lab & MDM for managing iPads.
- Google Admin Console for Chromebooks.
- Teacher monitoring of the Chromebooks
- ASD Password protection – students login & have access to only certain filter protected sites.
- iBoss (district supported) on Chromebooks

Supervision - Teacher and employee training on supervising students includes:

- ASD Online Training - completed in Canvas in August
 - Student Data Privacy
 - Appropriate Electronic Usage
- Administrative audits of correct supervision including, but not limited to, disciplinary action.

Digital Citizenship Plan - The curriculum for Digital Citizenship follows the Utah Core and is outlined below.

- Annual White Ribbon Week for students and parents - sponsored by the PTA
- Each class rotates through computers with our Technology Teacher. The following is what is being addressed:
 - Internet Safety: 1st – 4th Netsmartzkids; Wizzy wigs; webville outlaws;
3-6 Google Be Internet Awesome
 - Technology Time & Health: 3rd- 4th
 - Online Responsibility: 4th, 5th, 6th
 - Digital Footprint & Cyber Citizenship 5th – 6th
 - Copyright & Piracy: 5th – 6th
 - Cyber Ethics: 5th – 6th, also cover Adware, Popups, & Website Evaluation
 - Safe Research Tools (shared with teachers & students): Google Images Safe Search, Google Junior, Utah's Online Library, Educationiseek, & Sweetsearch

Parent Resources and Information- Information is shared through the following venues:

- School Web Page: List the curriculum and links under special District Supported Solutions & Internet Safety/Resources.
- Pamphlet or Flyer: Have this available in the office, Parent Teacher Conferences/Shark Learner Night.
- Parent Academy: This will be done once a year, during Shark Learner Night, where students invite their parents to learn about what they are doing on the computer and the programs/apps they use, etc.
- Teacher Communications: Teachers share websites or tools they are using.
- Links for parents on the Technology Teacher's webpage to access "Safe Search Sites".

Policies -

- Parents complete the Acceptable Use Policy on Skyward each year for their students to use technology.
- With the number of devices accessible to students at the school they are not to bring in any home devices. Phones are to be in the silent position and stored in backpacks during the school day.
- Students have access to computers in the main computer lab, under adult supervision.

Decision Making - The school balances access and safety appropriately for all grade levels by:

- Data Privacy Training for Teachers: This drives out decisions about what tools to use to enhance learning.
- Kindergarten – 2nd Grade: Students have access to iPads (appx. 12 per class room) using apps approved by administration and that are aligned with the state core.
- Kindergarten – 6th Grades: Students have access to Chromebooks, under teacher supervision.
- Each student, grades K-2 log into the device with their district provided account and can use district supported tools that align with the core. Gmail has been disabled for K-2 students.
- Each student, grades 3-6, has a school based email account & password. Each grade level has an assigned number of Chromebooks & storage carts.
- Lab: Students have access to the computer lab and are under the supervision of the teachers and the school Technology Teacher.

Guiding Principles -

- Students: Use technology to create and find solutions for real world problems to become assessment capable learners.
- Teachers: Model correct use of technology to understand where students are in the learning process and measure their impact through electronically delivered assessments.
- Greatest Threat to Students: Inappropriate content and sites. In order to mitigate this threat all employees will continue to educate and affirm the safety guidelines outlined in our Digital Citizenship Plan.