Skylert Overview

This short tutorial demonstrates how a parent/guardian may elect the means by which they will be contacted by the Alpine School District and it's schools in various situations. Skylert currently has the option to call or email parents in an automated fashion. Skylert allows a parent to elect how they are contacted for five different scenarios:

- 1. School Emergency (During school hours)
- 2. Daily Attendance calls
- 3. Contact for General Information (ie... general school broadcasts)
- 4. School Emergency (During Non-School hours)
- 5. Surveys (not used)

For each of these scenarios, a parent may elect to be contacted via phone and/or email. Text is not currently available. If the parent so chooses, they may add additional contact numbers or email addresses as well ('Additional Contact Info') for the five scenarios above.

Instructions:

When a parent signs into Skyward Family Access there will be a new link in the side menu called 'Skylert'

When the parent clicks on the 'Skylert' link, the options for School Messenger contact information will be displayed for parent review. The parent may then select or deselect options as desired.

