

PTA Meeting Minutes August 10, 2015

Excused: Michelle Beckstead, Jenelle Haynie

In attendance: Allison Plummer, Cherry Morgan, Andrea Coles, Elizabeth Sweat, Jessica Rose, Veronica Reginato, Amy Peterson, Jen Fairbanks, Celeste Dodge, Dr. Higgins, Nicole Miller, Mary Thomas

Call to order: Allison Plummer at 9:36am

- i) Agenda approved as presented

Pledge and introductions: Allison Plummer

- i) Veronica volunteers to be Education Commissioner (non-elected position)

Approval of April and May minutes: Jen Fairbanks

- i) Allison motion, Amy 2nd, Minutes stand as recorded

Treasurer's report:

- i) Discuss 2015-2016 budget
Added money to take home reading budget this year to purchase new books, we've been running at a maintenance level for several years, time to boost it up.

Battle of the Book budget – does the school need \$500 from PTA or is there funding from elsewhere? Dr Higgins will talk to Deb about what she needs.
Other options: give a grant to library instead of funding battle of books or \$250 to battle of books, \$250 grant to library

Fundraising: encouraging box tops, amazon smile (can only use electronic advertising), chick-fil-A, Rocky Mountain Chocolate Factory.
Suggested that we have a way for people to donate directly to PTA if they don't want to eat at the restaurant.
Suggested that we put a smile reminder button on the e-communications, not in PTA corner
School fundraising: cell phone tower and smiths, not another need for school fundraising as of now

Red Ribbon Week: How can we fit things into \$150 budget? Nicole Miller will suggest a proposed budget before general meeting.

Ridgeline Run: Dr Higgins mentioned that Westlake HS has a free blow up finish line. If PTA doesn't earn enough money throughout the year, the run will be a fundraiser.

Commissioners and chair reports

1 President's report: Allison Plummer

- i) Open House, 4-6pm Tuesday, August 18th
Volunteers- still need volunteers, sign up on Sign Up Genius, will borrow school's cash box so we have two

Food: Pizza, soda, chips, candy, otter pops
How many pizzas to buy? 40? Purchase 20 at a time, Nicole pick up 20 at half
set-up needs: tickets, buckets for tickets, cash box, 1000 napkins, gloves, ice
chests (2?), ice blocks, can we get gloves from food services? Dr Higgins will
check. Veronica will buy 500 cans of soda, 400 otterpops need to be purchased
and put in freezer today - Amy, Allison will buy water, chips, candy, discuss
layout of tables for open house

Bus Sign-ups: print sign-ups, print tags, punch tags
Allison will print tags 1-6, district is printing PreK and K
set-up needs: clip boards, pens, sharpies

Spirit wear: Jen Fairbanks, will work with Lindsay Parrish on design
Reviewed t-shirt designs, will order 300 performance tees in red and black
set-up needs: table, display board, Amy will make poster

Check out slip (made by Jen Fairbanks)

- i) Vote on using Square to take credit cards at open house
Allison motion, Nicole second, motion approved
Dr Higgins will give wifi password to us to use for square
 - ii) Fiscal and Ethics: Jen Fairbanks, passed around to sign
2. Principal's report: Dr Higgins
- i) Lots of changes in faculty and office staff
3. Head Room Parent: Andrea Coles
- i) Andrea has forms ready to go, Jessica Rose will send parent info template to Andrea. Will come at 1 pm to set up for open house.
4. Reflections: Cherry Morgan
- i) Vote on next year's theme at open house
 - ii) Due Date Oct 17 (after fall break)
 - iii) Getting judges: Natalie Holbrook (dance), Nicole Miller (dance), Jen Fairbanks (photography), Elizabeth Sweat volunteered
 - iv) Have a table at open house for sign ups
5. No other business
6. Upcoming August events:
- Aug 18 Open House
 - Aug 19 First Day of School
 - Aug 26 Kindergarten/Preschool Begin
 - Aug 27 First General PTA meeting 9:30am
 - Aug 28 Speech/Hearing Screening (need volunteers)

Meeting adjourned 10:53