

Ridgeline Elementary PTA Minutes

Wednesday, May 1, 2014 at 9:30am

In attendance: Julie Matern, Laura Harris, Jen Fairbanks, Wendy Condie, Allison Plummer, Julie Brinkerhoff, Mary Thomas, Kari Tuttle, Ken Higgins, Mrs. Gardiner, Elizabeth Sweat, Alicia Dahl

Excused: Lysie Smith

Call to order: Laura Harris 9:42am

Pledge and thought: Janelle Haynie and Julie Brinkerhoff

Approval of minutes – from March 31 Motion to accept minutes – Wendy C,
Second – Julie B

Treasurer's Report: Wendy Condie

i) Budget amendments

1) Fundraising commission is over budget by \$131. Wendy proposes amending budget by raising fundraising budget for fundraising to \$8250. Mary T seconds proposal.

2) Propose withdrawing grant to school due to lack of funds and need to have year's operating expenses in account. Motion – Wendy C, second – Laura H.

ii) Budget report

Net income from Run \$4962. Below expectations. Are lot of holes in budget – either money not used or receipts not turned in. Deadline for receipts is Friday may 23rd – after that will be considered a donation.

Commissioners please let program volunteers know what is left in their budget and/or chase up receipts.

Need to rein in spending. Some programs overspent without authorization from PTA board.

Discussion on ways to save money:

i) Scale back jazz reading next year

ii) Cut DJ from 6th grade celebration

iii) cut back on prizes for various programs – brainstorm other incentives

Recommend a fundraising committee – job too big for one person

Money raised needs to go to running PTA programs not buying stuff.

COMMISSIONERS AND CHAIRS REPORTS

1. President's Report: Laura Harris

i) volunteer luncheon May 12, 11am. Invite anyone you know that has volunteered to this

ii) Field Day meeting May 2 at 10am brainstorming, Send email to board.

2. President Elect's Report: Jen Fairbanks

- i) planning meeting May 8, 10am at Jen's house. Email minutes of meeting to Dr Higgins and Mrs Gardiner
- ii) next year's board – lots of places to fill
- iii) needs assessment e- survey – done and not successful so going to do a paper one to go home next Wednesday. Mention it in e-comm

3. Principal's Report: Dr Higgins

- i) Run was great success. This was a good change. Insurance problem was overcome. Liked the low-key feel. Well organized. Kids loved it. Very few complaints. Nice to cheer last runners of 5k. Evaluate now. Obstacle course too easy for 4th grade. Maybe include 4th grade in 5k next year.
- ii) Teachers – next year will have 4 K, 5 1st, 5 2nd, 4 3rd, 5 4th, 4 5th, 4 6th
New hire – 1st grade. Will be some shuffling of teachers. Debating how do K. 3 morning or 2 morning. Ongoing decision. 103 k's registered . 11 maybes.

4. Teacher's Report: Mrs Gardner Loved the run.

5. Fundraising: Heather Crowder (absent)

- i) Run the Ridge report – less t-shirt sponsors, sponsors tapped out by February. Before December is best time to approach as is year-end. Businesses need to donate for tax breaks.
- ii) Change name of 'classroom sponsors' to 'Classroom scholarships fund' and 'classroom donation' to 'Grade level donation' (Field trip and special activities) Need to explain these are different. Can't use word ' fee'.
- iii) Parent Population needs to see the cause and effect of lower fundraising monies.

6. Community Involvement: Kari Tuttle

- i) Teacher appreciation –Food good. Doors – mostly assigned but need to check early Monday. *****Send note to board for help at 8.00am Monday morning. Limit donations for teachers to \$3 per parent so that more equal from class to class. Elizabeth S and Julie M serve Chick fila Tuesday. \$5 gift from PTA for all teachers. \$350 budget

- ii) Field Day– planning meeting May 2 at 10am

9. Other business:

- i) THR \$90 Laura tell Rhonda how much she has. \$90. The books are in very bad shape this year will have to replace a lot. No budget for that this year. No donation from PTA in last two years.
- ii) KB – need receipts – Text Amy

iii) 6th gr celebration – school will help(. \$400 budget.)

iv) Owe student council lunch – when go visit nursing home would be a good day. Follow up on details.

10. Upcoming events:

5–9 May Teacher Appreciation

12 PTA volunteer lunch

16 May Donuts 4th grade

29 May Field Day

14. Date of next meeting:

Meeting adjourned: 11:15