

Orem Elementary School Community Council

Meeting Minutes
October 15, 2013, 10:45am

Council Members

Parents

Cathy Ambrose
Peter Christensen
Becky Smith

Faculty

Rachelle Bolingbroke
Jennie Griffith
Sandi West
Teresa Whitehead

Tim Stay
Karen Wynn

Attendance:

Anna Steadman	Peter Christensen	Jennie Griffith
Cathy Ambrose	Becky Smith	Teresa Whitehead
Tim Stay	Rachelle Bolingbroke	
Sherri McKell	Marchelle ?	
Amy Chariton	Melanie Holdaway	
Dave Dimond	Sandi West	

Business: Anna Steadman, chair

- Required to nominate a vice-chair. Beck Smith
 - Motion: Becky Smith
 - 2nd: Sherri McKell
- Tonight: State SCC training at MVHS from 6-8
- Nov 7: Community Council conference in Draper from 3-8.
- Review of SCC goals
 - At least two students in each class will achieve grade proficiency in Language Arts or Math, who were not proficient the previous year. During the 2013-2014 school year, 90% of our students will have a minimum Student Growth Percentile (SGP) of 24

Stem Robotics Class: Tim Stay

- Rachelle and Tim went to US Synthetics last week and they are interested in helping implement Stem Education. We asked for \$10,000 and will need to present to the executive board for approval. Hoping for an 8 week fall session.

Meeting Reschedule:

Our next meeting will be on November 20 instead of the 19 @ 10:45 in the media center.

UCAS Review: Dave Dimond, Alpine School District

- Our score went from 417, below state average, to 461, above state average.
- Point structure review
- They work with medians instead of averages, which results are thrown off by extreme scores
- Tim Stay requested a report that compared our progress with school with similar demographics and minority gap data. Dave Dimond will get those for the school.
- Amy Chariton commented on our low DWA score and wondered what was being done for that. Last month the SCC already gave funding to a program to help 4th graders.
- Teresa Whitehead commented how they were discussion about utilizing Brad Wilcox to demonstrate with the students to help the teachers improve language art scores. Estimated \$1000.00

Celebrate OES: Rachelle Bolingbroke, principal

- Good UCAS scores
 - Professional Development with Teresa Whitehead. Teachers were taught how to connect their iPads and AppleTVs etc.
 - Teachers met as a team to ensure that everyone is on track
 - Next Professional Development Day the teachers would like to share apps and insights with the other iteachers.

National Geo Bee and Spelling Bee: David Farmer

- School has already funded Spelling Bee
- David Farmer proposed the SCC funds the Nat. Geo bee registration
 - Tim Stay Motions
 - Peter Christensen 2nds
 - Voting is unanimous
- Question was asked regarding a math competition/league.

Second Grade Proposal: Rachelle Bolingbroke, Principal

- The second grade PLC would like SCC funds to pay for substitutes so the team can increase collaboration time.
- Tim Stay requested we get a reported from the team to lean if this helped
 - Motion: Cathy Ambrose
 - 2nd: Melanie Holdaway
 - Voting unanimous

Math program funding: David Farmer

- Noticed school was no longer using iExcel. Asked if there was another program in its place. Rachelle said she needed to look into the online program that came with the new math textbooks and would follow through with that.

Love and Logic: Rachelle Bolingbroke

- **Rachelle was able to receive a grant from the district. There is a toddler class and a teacher class.**

Meeting adjourned at 12:05

Next meeting will be November 20 at 10:45 in the Media Center.

SMART GOALS: Rachelle Bolingbroke

reading, writing, math

We want high expectations and kids will work hard to achieve it. Analogy of a sports team - a coach expects 100%

Angela Seegmiller: goals need to be correlates with trust land funds

WHAT is our greatest academic need?

Language arts and math. The goal needs to be measurable, stated in one sentence and only one to two goals are needed

Rachelle: proposition. Starting in kindergarten pick 2 kids below level to focus on with the goal to have them at grade level by 6th grade

Tim Stay: our scc goal to be the top performing school in the city - what does that look like? Is it based on CRT, ucass, or what?

Sandi West feels that we should use common assessments to judge the performance of the school.

Tim: we should have common assessments at the end of each school year. A spring DRA also would be helpful

Sandi: it's three weeks of work for the teacher.

Parent Karen Wynn asked if there is a compact DRA.

Sandi says that there is

Angela said other title I schools hire a professional to admin the DRA only to students below benchmark in the spring.

Tim: let faculty decide the best way to evaluate

Sandi: each grade-level has to do the same test so the results are valid.

Tim: how many students read on grade level right now? and math? Every grade needs to have a common assessment.

Julie Reid: that's our goal then, referring to every grade having a year end common assessment.

Sandi: that's more helpful than the CRT.

Teresa: teacher Steve Herrmann has a comprehensive assessment that covers the whole year.

Goal: have the in place for math (referring to a comprehensive year end math assessment)

*Develop a comprehensive common assessments for math." Based on 80% mastery.

Sandi suggested we aim to advance children one grade level based on wherever they start.

Steve: should we focus only on comprehension and speed or full DRA? The full DRA is subjective.

Goal 1: we want to have 80% (or 90%?) mastery in math and literature. To be admin each term?

Rachelle: we would want to be able to measure growth.

Teresa: 85% will pass our assessments at the end of the year.

"85% to pass the common assessment in math by the end of the year".

If grades do not already have an assessment, the scc will support the teachers in developing it.

Adj. 11:55

Next meeting.

Presentation Changes of Accountability System: Dave Diamond ? ASD

- Formerly AYP & UPASS
- AYP gone
- UCAS – Utah Comprehensive Acct System necessitated by grading schools.

For more details google Colorado Growth Model and USOE site (<http://www.schools.utah.gov/main/>)

Click on the PSDGateway box at the bottom.

Next page - Click on the UCAS Report link on the bottom right

Next page - select Alpine School District and Orem Elementary)

Principal Report: Rachelle Bolingbroke

- OES testing numbers last year are unacceptable
- The school is changing to fix the problems, they are owning it
- Integrating Mastery Connect to catch missed concepts sooner

Committee Break-Out Sessions

SCC School Improvement Plan: Angela Seegmiller/Tim Stay

One of our mandated responsibilities as a Community Council is to develop a School Improvement Plan. In our most recent Community Council meeting, after reviewing our school's data, we came up with a few goals and action items that we would like to focus our school improvement plan this year.

1. We want Orem Elementary to be the premier academically-performing elementary school in our city (We are starting small and realistic)
2. We believe every student can learn.
3. We believe in the PLC model for improvement. We must be tight in the following three areas.
 - Every teacher, working with grade level team, must have standard based common assessments with a pacing guide.
 - Interventions (using the standard based assessments to guide who you see for FLEX, and to guide your instruction)
 - Data Analysis (The other two areas need to be in place to analyze data. We will pilot Mastery Connect to begin helping with this).
4. We would like regular reports from teachers to see progress in these areas.
5. We would like to provide field trips for teachers, parents, and administration to visit other schools, observe other teachers and adopt best practices. We will continue to provide additional professional development as possible (such as from guest speakers like Garrick) and/or from attending PLC conferences where possible.
6. Identify low performing students and rank them 1-4 (like the CRT grading scale) and work to bring the lower ones up a score or two. Miss Bolingbroke will do this with you during Monday collaboration, on Jan. 7.

In an effort to reach these goals and improve the quality of teaching, we would like to invite each grade level team to our next meeting on Tuesday, January 8 to share with us how they are doing in the three areas of improvement in the PLC philosophy. We understand that we are not all there yet. That is just fine. Our goal is to help all of us get there. We would ask you to bring what you have and spend 5-7 minutes showing us exactly what you do have and what you might be working on currently. We have scheduled 15 minutes with each team so we can have discussion

time with you. Please follow the schedule that will be given of when to meet in the library, some time between 10:45 a.m. and 12:45 p.m.

- **We will make the decision in January's meeting after receiving feedback from teachers.**

Approval of Bylaws:

- Motioned: Tim Stay
- Second: Angela Seegmiller

Meeting Adjourned: 12:30

Next Meeting: January 8 at 10:45