

## Orem Elementary School Community Council

Meeting Minutes  
January 8, 2013, 10:45am

### Council Members

#### **Parents**

Mindy Harmon  
Karina Ruvalcaba  
Angela Seegmiller  
Tim Stay  
Karen Wynn  
Cathy Ambrose

#### **Faculty**

Rachelle Bolingbroke  
Steve Herrmann  
Sandi West  
Teresa Whitehead

### Attendance:

Amy Chariton	Rachelle Bolingbroke	Laura Giles
Cathy Ambrose	Mary Cole	
Karen Wynn	Mindy Harmon	
Julie Reid	Karina Ruvalcaba	
Sandi West	Jackelle DeMille	
Anna Steadman	Teresa Whitehead	
Tim Stay	Becky Smith	

### Teacher Evaluations

#### Council:

When should teachers be trained on Mastery Connect? Could use Monday collaboration time. Sandi West suggested teachers take the time to go through the tutorials to get their feet wet and know what questions they have. Sandi agreed she would help train with the basics that she knows.

Rachelle shared an example of a fellow principal who bought teachers lunch so they could eat during training and showed MC basics and repeated the following week.

Sandi West said she will begin on Monday to use MC 2-3 times a week for math assessments.

**Proposal:** SCC will pay for substitutes or teachers to work after hours to train on MC.  
Motioned fund all teacher requestst and Smithfield field trip for educational observation.  
Motioned by Tim Stay  
Second by Sandi West.

**Proposal:** Send 5 teachers to SLC conference for Interventions and PLC Training.  
Motioned by Angela Seegmiller  
Second by Teresa Whitehead

Meeting adjourned: 12:45  
Next Meeting: February 12 at 10:45am