

## PENDING APPROVAL ON FEBRUARY 24, 2023

(items in red are commentary/notes and will not appear in final version of the minutes)

### ORCHARD ELEMENTARY PTA GENERAL MEETING MINUTES

Tuesday, January 24, 2023, 9:30 AM

Orchard Elementary School Conference Room

Members Present in-Person (12): Elisha Abreu, Amanda Phillips, Stephanie Savage, Debbie Winward, Lori Willeitner, Kira Mildenstein, Becky Dorton, Naomi Wagstaff, Amber Blackett, Cynthia Cárdenas, Liz Bryson and Esther Gwynn

Members Present online (1): Rachel Martin

The meeting was called to order by President Naomi Wagstaff at 9:38 am. This was followed by the pledge.

For the handbook and bylaws training, Esther Gwynn shared information about the Arts Education and Supplies Grant funded by the Utah PTA. **Amanda Phillips and Esther Gwynn are going to do more research on it (we haven't applied for it this year) and write the grant together. Money from the grant could be used to fund the theater group, culture week for the dances, etc. Lots of great options here!**

Esther Gwynn read the minutes from the November 29, 2022 meeting. Amber Blackett motioned, "that the minutes be accepted." Elisha Abreu seconded the motion. It passed with unanimous consent.

Lori Willeitner read the treasurer's report. As of November 30, 2022, we had \$14,605.77 on hand. As of December 31, 2022 we have \$13,240.91. **A detailed report is included for those wanting more information.**

Naomi Wagstaff motioned, "that we create an additional position of PTA/SCC liaison." Lori Willeitner seconded the motion. It passed with unanimous consent. Amanda Knight then motioned that "Naomi Wagstaff be nominated to serve in that position for the remainder of this school year and for the 2023-2024 school year." Amber Blackett seconded the motion. It also passed with unanimous consent. **Naomi is already fulfilling this role as she attends all SCC and PTA meetings.**

Amanda Phillips reported on the Science Fair. **For the Science Fair, there are 58 projects turned in so far. The goal is to have 20 judges, so we need more parents to volunteer to come and help. Judges need to be in the gym by 8:15 am on January 26, 2023. The judging is expected to go until 9:30. Each project will have a QR code which will take judges to an online scoring sheet. Students will tell them about their project, with the goal being to elaborate a little more than what is on their poster.**

The Missoula Children's Theater is coming February 6-11. **Around 120 students get to audition and 60 make it into the play. The remaining 60 will attend a special workshop for acting skills. We are paying approximately \$385 vs. \$1000 for housing this year vs. last year. We are anticipating it to cost a total of \$4500, and we expect to break even between the cost of the participation (\$50/student who passes the audition) and ticket sales (\$10 for the first three rows **presale only** and \$5 general admission for everything else). Naomi, Amber, Lori and Esther will generate the QR codes needed for all of these things. We will need a parent liaison next year to find a pianist and to coordinate the AirBnB. Stephanie Savage said she may know a few individuals who would be able to accompany the play. We may need to budget money next year to pay a small amount for the pianist.**

Amazon Smiles is ending their charity program on February 20, 2023. **We will receive one more quarterly amount from them, and then we will need to source funding elsewhere. If you know of anything, please let us know!**

Fiesta Week is March 27-31. The vote from teachers is that there be some dress-up days, but not everyday of the week. There will be an international day and a flag day (pick and wear colors from your favorite flag). Some of the lunch activities will be to draw your hands or flag and then learn to write hello in another language. For the family night, instead of a movie night, we have tossed around the idea of a bilingual magician as well as family dance lessons which would include Hula dancing as well as learning Latin dances. Amanda Phillips volunteered to look into her connections to find individuals to teach this. Kids not in the DLI program will be included this year and focus on other cultures. We are hoping to have a migrating trophy for the class that wins the competition, and a plaque for each year to hang up to highlight cultural awareness. Sr. Castro has a connection for trophies (thanks Amber!) that we are hoping to use this year. A huge thanks to Flora and CJ for putting this all together!

A silent auction will be hosted in the spring. If you or you know of any businesses willing to donate items, please let us know.

Parent teacher conferences are on January 31 and February 2. Thanks to Tiffani and Liz for organizing the teacher dinners for both of those nights!

Volunteers are needed for the Book Fair. A signup genius went out. If you can help, we'd really appreciate it! We are also planning to sell the remainder of the school shirts/sweatshirts/pants via QR code.

Apple Awards will be given out in March.

Student council has been rolled into Hope Squad. Amber is the parent advisor. Those elected to student council (6<sup>th</sup> graders) play an additional role in attending larger group meetings and doing announcements.

We also discussed the new 17 cameras installed around the school and how they have increased student safety. Thank you!

We are also in need of a treasurer for the 2023-2024 school year. If you are interested in serving in this position or volunteering in many other ways (we need you!), please let us know. We are grateful for the variety of talents that our PTA has, and we welcome many more to make Orchard the best place it can be!

Calendar items:

- a. January 26: Science Fair
- b. January 31 & February 2: Parent Teacher Conferences
- c. February 6: ALL Testing, 6<sup>th</sup> Grade
- d. February 6-11: Missoula Children's Theater
- e. February 8: Spirit Night @ Zupas, 4-9 pm
- f. February 14: Valentine's Day
- g. February 17 & 20: No School
- h. February 23: SCC Meeting
- i. February 28: PTA Meeting, 9:30 am
- j. March 14: Classic Skate Night 5-9 pm

Minutes approved and accepted:

President: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

November Statement

**BALANCE on hand as of November-1, 2022**

**\$14,198.79**

**INCOME/MONEY RECEIVED**

Advocacy Donations	\$2,000.00
Swig Spirit Night	\$92.71
Cafe Rio Spirit Night	\$178.20
PTA Dues	\$7.27
Orchard School Spirit Clothing Income (for orders placed)	\$309.29
Amazon Smile Direct Deposit	\$90.87

**TOTAL INCOME**

**\$2,678.34**

**SUBTOTAL**

**\$16,877.13**

**EXPENDITURES (by category)**

Remainder Council PTA Membership Dues	\$6.50
Advocacy Yard Signs Prop 2	\$1,099.53
Advocacy Prop 2 Mailers	\$900.47
PTC Dinners Remainder Reimbursement	\$99.68
Drinks for Carnival Reimbursement	\$165.18

**TOTAL EXPENDITURES:**

**\$2,271.36**

**BALANCE on hand as of November 30, 2022**

**\$14,605.77**

**December Statement**

<b>BALANCE on hand as of December 1, 2022</b>		<b>\$14,605.77</b>
<b>INCOME/MONEY RECEIVED</b>		
None		
<b>TOTAL INCOME</b>	<b>\$0.00</b>	
<b>SUBTOTAL</b>		<b>\$14,605.77</b>
<b>EXPENDITURES (by category)</b>		
Spirit Night Posters	\$22.28	
Remainder State and National PTA Membership Dues	\$52.00	
Room Mom Orientation Reimbursement	\$45.96	
Orchard Spirit Wear Printing (TShirts/Pants/Hoodies)	\$1,244.62	
<b>TOTAL EXPENDITURES:</b>	<b>\$1,364.86</b>	
<b>BALANCE on hand as of December 31, 2022</b>		<b>\$13,240.91</b>