

# ORCHARD ELEMENTARY PTA GENERAL MEETING MINUTES

Tuesday, August 30, 2022, 9:30 AM

Orchard Elementary School Conference Room

Members Present (40): Sierra Ning, Brandon Stocksdale, Renae Robertson, Raelina Ghetts, Brooke Macedone, Emily Earl, Rosario Ralons, Lindsay Harper, Erin Markle, Michelle Stephenson, Cynthia Cardenas, Mallory Tuttle, Amanda Phillips, Elisha Abreu, Lori Willeitner, Jaime Davis, Amber Blackett, Naomi Wagstaff, Tiffany Farnsworth, Liz Bryson, Julie Walker, Marie McBride, Flora Aleman, Annabella Cruz, Stephanie Hill, Corey Johnson, Barbara Welch, Karen Calderon, Valery Jackson, Katherine Knecht, Stacia Chavez, Debbie Winward, Cassandra Miller, Tami Rasmussen, Alicea Arnold, E.J. Caceres, Kimberly Barfuss, Lyrae Dickson, Esther Gwynn, Cissy Rasmussen

The meeting was called to order at 9:30 am by Naomi Wagstaff, President. She led us in the pledge and shared a welcome message.

Esther Gwynn read Article II, Sections 2 and 3 from the bylaws.

Cissy Rasmussen, the Region 9 Legislative VP, shared how PTA advocacy works and why it is important. PTA takes a stance on issues that affect students, their families and teachers. She disclosed that she is a member of another group that advocates one side of the Orem City School District Split issue, but in this setting is acting in her position as the Legislative VP. She encouraged everyone to voice their opinion in the appropriate setting when the meeting is adjourned.

Julie Walker, Council President, shared information about the survey sent out. 94.7 % of parents who participated in the survey want the PTA to take a "no" (against a split) position on the Orem City School District Split issue. The local PTA president, president-elect, and principal will participate in a vote for an official stance.

Cynthia Cardenas, Principal, welcomed everyone and thanked parents for their support.

Lori Willeitner, treasurer, shared a detailed treasurer's report. The budget was proposed for the 2022-2023 school year.

- Balance as of August 1, 2022: \$12,873.51
- Fundraisers expected to raise approximately \$11,200 this school year
- All reimbursements MUST include a receipt
- Detailed budget attached

Jamie Davis moved to approve the budget. E.J. Caceres seconded the motion. It was approved by a unanimous voice vote.

Reflections program was introduced by Marie McBride. Entries due by October 5.

The fall festival is September 30. It includes paid and free activities for inclusivity.

A Halloween costume and winter gear clothing drive will take donations for two weeks. On October 7 the items will be out for people to get for free in the playground area of the school.

Vision screening will need additional parent volunteers.

Parent Teacher Conference dinners will be catered by Texas Roadhouse. Two dinners per conference, for a total of four dinners this school year.

Ribbon Week will focus on Red Ribbon (anti-drug), White Ribbon (technology safety) and Blue Ribbon (anti-bullying).

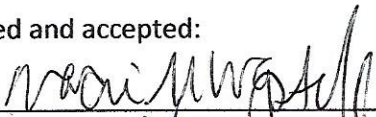
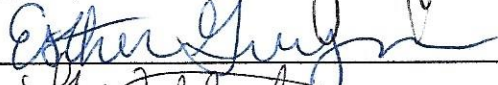
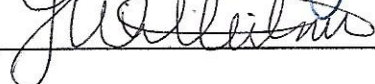
Esther Gwynn, secretary, read the minutes from the August 10, 2022 meeting for approval. Stacia Chavez moved to approve the minutes. Marie McBride seconded the motion. The minutes were approved by a unanimous voice vote.

Calendar Items Included:

- a. September 9: Room Mom Meeting @ 2:30 pm
- b. September 15: Vision Screening
- c. September 19-30: Costume/Winter Gear Clothing Items Accepted
- d. September 21-22: Parent Teacher Conference Dinners
- e. September 27: PTA Meeting @ 9:30 am
- f. September 30: Fall Festival @ 4-7 pm, movie @ 7 pm
- g. October 4: Classic Skate Night Fundraiser @ 5-9 pm
- h. October 5: Reflections Entries Due
- i. October 6-7: Reflections Judged
- j. October 7: Costume/Winter Gear Swap @ 3-5 pm, Orchard playground
- k. October 24: Assembly for Reflections and Ribbon Week

The meeting was adjourned at 10:29 am.

Minutes approved and accepted:

President:  Date: 9/27/22  
Secretary:  Date: 9/27/22  
Treasurer:  Date: 9/27/22

From Aug 30, 2022 Meeting

Balance on hand as of August 1, 2022 \$12,873.51

**INCOME** **BUDGETED**

**Fundraisers**

Silent Auction	\$2,500.00
Fall Fundraiser	\$7,000.00
Spirit Nights	\$500.00
Box Tops	\$100.00
Amazon Rewards	\$300.00
Festival Movie Night	\$0.00

**TOTAL FUNDRAISER \$10,400.00**

Yearbook	\$0.00
Missoula Children's Theatre	\$0.00
Tax Refund	\$200.00
T-Shirts	\$200.00
PTA Memberships	\$400.00

**TOTAL INCOME \$11,200.00**

**EXPENSES**

**01 Administrative**

General Liability Insurance & Bonded & Social Media Fee	\$365.00
Square Fees	
Copy Charges	\$100.00
Golden Apple Awards	\$300.00
PTA Thank You Dinner May	\$400.00
PTA Welcome Lunch August	\$100.00
PTA End of Year Brunch	\$100.00
Training, State PTA Convention (\$80 per person + meals)	\$400.00
PTA Regional Meeting (August)	\$60.00
Thank You Gifts	\$200.00
Movie Licensing	\$0.00

**TOTAL 01 Administrative \$2,025.00**

**02 Teacher Outreach**

Room Mother Orientation	\$75.00
PTC Dinners 45 People (2 dinners)	\$1,000.00
Welcome Lunch - Teachers & Faculty 65	\$650.00
Teacher Appreciation Week	\$1,400.00

**Total 02 Teacher Outreach \$1,725.00**

**03 Education**

6th Grade Graduation	\$100.00
PTA Teacher Grants	\$3,500.00



School Gift	\$1,000.00
<b>TOTAL 03 Education</b>	<b>\$4,600.00</b>
<b>04 Fundraiser</b>	
Fall Fundraiser (cost of)	\$3,000.00
<b>TOTAL 04 Fundraiser</b>	<b>\$3,000.00</b>
<b>05 Health and Safety</b>	
Maturation coordinator	\$300.00
Ribbon Week	\$300.00
<b>TOTAL 05 Health &amp; Safety</b>	<b>\$600.00</b>
<b>06 Individual Development</b>	
Reflections Chair	\$325.00
T-Shirts (cost of)	\$50.00
Classic Skating	\$200.00
School Spirit Night	\$75.00
Children's Theatre	\$500.00
<b>TOTAL 06 Individual Development</b>	<b>\$1,150.00</b>
<b>07 Student Involvement</b>	
Back-to-School Night	\$25.00
Battle of the Books	\$175.00
Field Day	\$250.00
Science Fair Coordinator	\$100.00
<b>TOTAL 07 Student Involvement</b>	<b>\$550.00</b>
<b>08 Spanish Immersion</b>	
Fiesta Week	\$1,000.00
Dance Festival	\$500.00
<b>TOTAL 09 Spanish Immersion</b>	<b>\$1,500.00</b>
<b>TOTAL EXPENSES</b>	<b>\$15,150.00</b>
<b>TOTAL FUNDRAISERS</b>	<b>\$11,200.00</b>
<b>ENDING BALANCE</b>	<b>\$8,923.51</b>