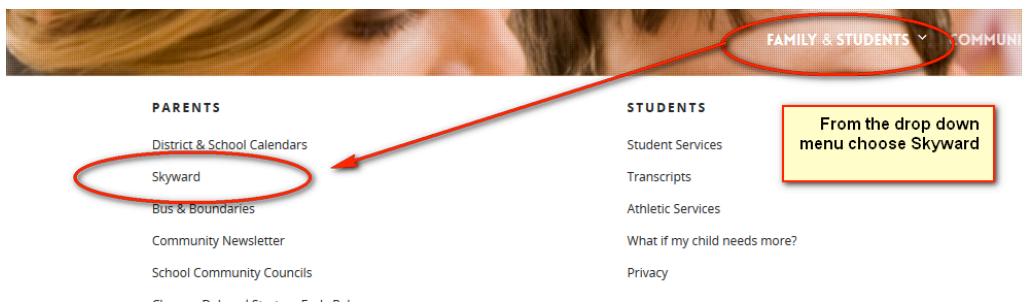
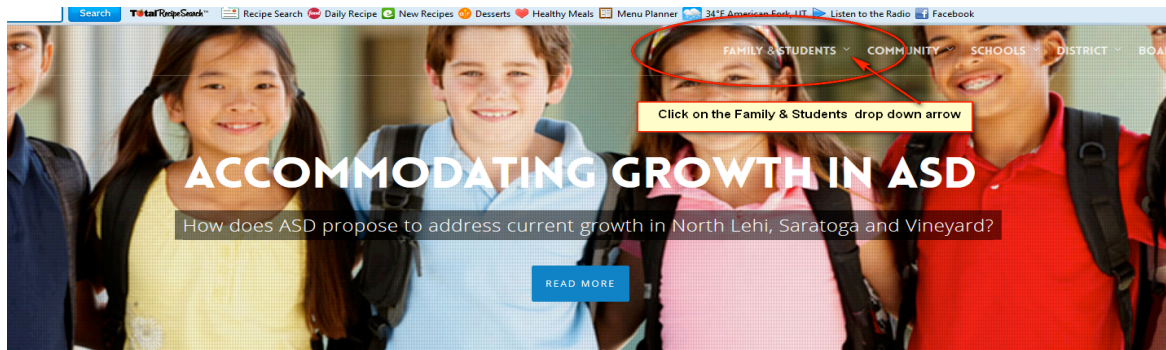


PARENT/GUARDIAN: SCHEDULING TEACHER CONFERENCES

*****CONFERENCES CANNOT BE SCHEDULED FROM MOBILE DEVICES*****

LOGIN TO SKYWARD USING YOUR PARENT LOGIN AND PASSWORD. YOU WILL NOT BE ABLE TO MAKE AN APPOINTMENT IF YOU ARE LOGGING IN AS YOUR STUDENT.

GO TO THE SKYWARD LOGIN SCREEN, ON THE ALPINE SCHOOL DISTRICT WEBSITE : www.alpineschools.org



IF YOU HAVE FORGOTTEN YOUR LOGIN AND PASSWORD:

CLICK ON "Forgot my login and password".

Login to Skyward. If you have forgotten your Login and/or password or never received it, click on "Forgot your Login/Password"



Alpine School District
Student Production - Live

Login ID:

Password:

Sign In

[Forgot your Login/Password?](#)

05.13.02.00.11-10.2

Login Area: All Areas

YOU WILL ENTER YOUR EMAIL ADDRESS. THIS WILL BE YOUR HOME EMAIL ADDRESS THAT WAS PREVIOUSLY ENTERED IN SKYWARD.



Forgotten Login/Password Assistance

Please enter your email address or user name. If it matches the email or user name the district has on file, you will be sent an email containing your login and a link that can be used to reset your password.

Email or User Name:

Submit

Back

Enter the email address you gave the school for Skyward. Submit

YOUR LOGIN AND PASSWORD WILL BE SENT TO YOUR EMAIL. IF YOUR EMAIL ADDRESS IS NOT IN SKYWARD, CONTACT THE SCHOOL AND HAVE THE SECRETARY ADD IT TO YOUR PROFILE.

Choose your student (you can choose "All Students" if you have more than one child in this school) and click on "Teacher Conferences"

If you have more than one child in the same school, choose "All Students" and you will be able to make appointments for every child in the school from the same page.

The screenshot shows the Skyward Family Access interface. At the top left is the Skyward logo and the text "Family Access". To the right of the logo is a dropdown menu currently set to "All Students". A red arrow points from a yellow callout box to this dropdown menu. The callout box contains the text: "Select your child using the drop down arrow if you have more than one child in Alpine School District." Below the dropdown menu, the text "No messages were found." is visible. On the left side, there is a vertical sidebar menu with various options. A red arrow points from another yellow callout box to the "Teacher Conferences" option in this menu. The callout box contains the text: "Click here to make a Parent Teacher Conference Appointment". On the right side of the page, there is a section titled "Upcoming Events" with a list of events, including "Teacher Conference" on Tuesday, September 16, 2014, and several "Absent" entries for other dates.

The Screen will now look like this:

The screenshot shows the Skyward Family Access interface for the "Teacher Conferences" page. At the top left is the Skyward logo and the text "Family Access". To the right of the logo is a dropdown menu currently set to "Ber...". A red arrow points from a yellow callout box to this dropdown menu. The callout box contains the text: "Click here to make an appointment for Parent Teacher Conferences for this student." Below the dropdown menu, the text "No teacher conferences are scheduled for this student." is visible. On the left side, there is a vertical sidebar menu with various options. The "Teacher Conferences" option is highlighted in blue. On the right side of the page, there is a section titled "Teacher Conferences" with a "Scheduled Conferences Report" and a "Print All Scheduled Conferences" link. Below this, there is a line of text: "Ber... (NORTH POINT ELEMENTARY) View Scheduled Times | All Conferences". A red arrow points from a yellow callout box to the "View Scheduled Times" link. The callout box contains the text: "Click here to make an appointment for Parent Teacher Conferences for this student." At the top right of the page, there are links for "My Account" and "Email H...".

You will be scheduling your Parent Teacher Conference using one course.

You can choose your time slot by clicking on "All Conferences". Then you will click on the "Select a Time" under the "Status" column.

The screenshot shows a web interface for scheduling parent-teacher conferences. On the left is a navigation menu with options like Home, Student Information Update, Calendar, Gradebook, Attendance, Student Info, Schedule, Test Scores, Teacher Conferences (highlighted), Academic History, Portfolio, and Skylert. The main content area is titled "Teacher Conferences" and contains a "Scheduled Conferences Report" section with a link to "Print All Scheduled Conferences". Below this, there are tabs for "View Scheduled Times" and "All Conferences". A table displays conference details for a student named "Bel [redacted] (NORTH POINT ELEMENTARY)". The table has four columns: "All Conferences", "Status", "Class", and "Building/Room". The "All Conferences" column shows "Period 1 12:00 AM - 12:00 AM". The "Status" column shows "Not Yet Scheduled (Select a Time)". The "Class" column shows "Language Arts 4" with a red "New Class" label. The "Building/Room" column shows "207 / 117". A red box highlights the "Select a Time" link, and a red arrow points from a callout box that says "Click here to see the list of available times".

| All Conferences | Status | Class | Building/Room |
|---------------------------------|--------------------------------------|---|---------------|
| Period 1 12:00 AM - 12:00 AM | Not Yet Scheduled (Select a Time) | Language Arts 4 <small>New Class</small> | 207 / 117 |

The screen will look like this

Schedule a Conference Time with Amy Flynn

| Conference Time Slots | Status | Building/Room | |
|------------------------------------|--------|---------------|--------|
| Tue Sep 16, 2014 4:00 pm - 4:10 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 4:10 pm - 4:20 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 4:20 pm - 4:30 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 4:30 pm - 4:40 pm | Closed | 207 / 103 | |
| Tue Sep 16, 2014 4:40 pm - 4:50 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 4:50 pm - 5:00 pm | Open* | 207 / 103 | Select |
| Tue Sep 16, 2014 5:00 pm - 5:10 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 5:10 pm - 5:20 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 5:20 pm - 5:30 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 5:30 pm - 5:40 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 5:40 pm - 5:50 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 5:50 pm - 6:00 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 6:00 pm - 6:10 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 6:10 pm - 6:20 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 6:20 pm - 6:30 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 6:30 pm - 6:40 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 6:40 pm - 6:50 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 6:50 pm - 7:00 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 7:00 pm - 7:10 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 7:10 pm - 7:20 pm | Open | 207 / 103 | Select |
| Tue Sep 16, 2014 7:20 pm - 7:30 pm | Open | 207 / 103 | Select |

Choose the date and time you want and click on the "select" button for that date and time.

Choose the date and time slot you want. A smaller information box will appear confirming the date and date and time.

Select Time Slot

Teacher: Em [redacted]
 Date: Wed Feb 4, 2015
 Time: 3:45 PM - 4:00 PM

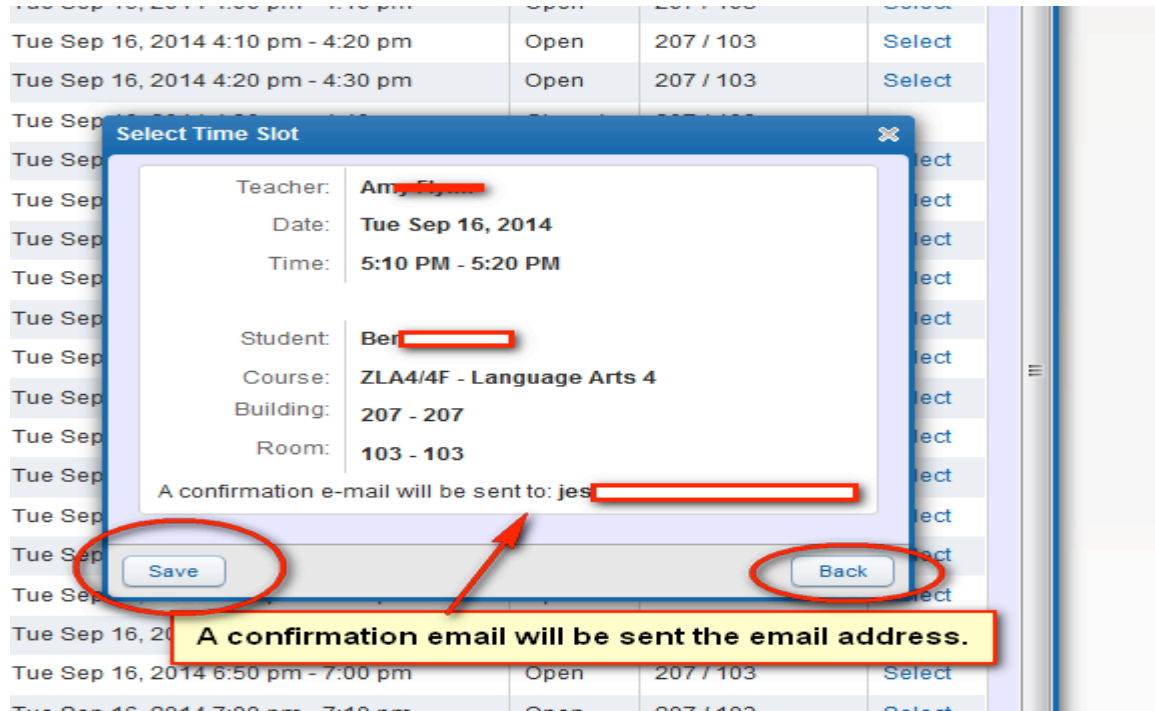
Student: Jasc [redacted]
 Course: ZATT5/51 - Attendance-5th Grade
 Building: 125 - 125
 Room:

A confirmation e-mail will be sent to: uritaadriana@yahoo.com

Save Back

If you are okay with this date and time, click on the "SAVE" button. If you want to choose another time click on the "BACK" button.

*****If the "Select" button does not work for you, it may be your Browser that is blocking it. Google Chrome can be a problem at times. Firefox works the best.*****



The screenshot shows a 'Select Time Slot' dialog box with the following information:

- Teacher: Amy [redacted]
- Date: Tue Sep 16, 2014
- Time: 5:10 PM - 5:20 PM
- Student: Ben [redacted]
- Course: ZLA4/4F - Language Arts 4
- Building: 207 - 207
- Room: 103 - 103

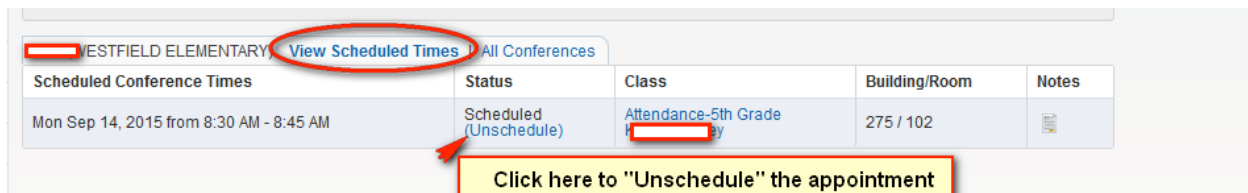
A confirmation e-mail will be sent to: jes [redacted]

Buttons: Save (circled in red), Back (circled in red)

Callout box: A confirmation email will be sent the email address.

Your Parent Teacher conference is now scheduled.

To "Unschedule" the appointment click on "View Scheduled Times"



The screenshot shows a table with the following columns: Scheduled Conference Times, Status, Class, Building/Room, and Notes.

| Scheduled Conference Times | Status | Class | Building/Room | Notes |
|---|------------------------|---------------------------------|---------------|-------|
| Mon Sep 14, 2015 from 8:30 AM - 8:45 AM | Scheduled (Unschedule) | Attendance-5th Grade [redacted] | 275 / 102 | |

Callout box: Click here to "Unschedule" the appointment

Teacher Conferences

Scheduled Conferences Report
[Print All Scheduled Conferences](#)

Bel [redacted] (NORTH POINT ELEMENTARY) [View Scheduled Times](#) | [All Conferences](#)

| Scheduled Conference Times | Status | Class | Building/Room |
|---|------------------------|-----------------|---------------|
| Tue Sep 16, 2014 from 5:00 PM - 5:10 PM | Scheduled (Unschedule) | Language Arts 4 | 207 / 103 |

Your Conferenc time is now scheduled.

You can unschedule your appointment and select another time by clicking here.

You can now go back to the top of the screen to choose another one of your children to schedule their Parent Teacher conference. Click on the Drop down arrow at the top of the screen.

Family Access

SKYWARD B [redacted] **click here to change students.**

Teacher Conferences

Scheduled Conferences Report
[Print All Scheduled Conferences](#)

Bel [redacted] (NORTH POINT ELEMENTARY) [View Schem](#)

Scheduled Conference Times

Tue Sep 16, 2014 from 5:00 PM - 5:10 PM

All Conference Times you have scheduled will appear under "View Scheduled Times".

Teacher Conferences

Scheduled Conferences Report
[Print All Scheduled Conferences](#)

Jas [redacted] [View Scheduled Times](#) | [All Conferences](#)

| All Conferences | Status | Class | Bu |
|---------------------------------|--------------------------------------|---|-----|
| Period 1 12:00 AM - 12:00 AM | Not Yet Scheduled (Select a Time) | Attendance-5th Grade [redacted] kinson | 12: |

You can also print your scheduled Conferences.

Teacher Conferences

~~Scheduled Conferences Report~~
[Print All Scheduled Conferences](#)

Bel [red box] (NORTH POINT ELEMENTARY) [View Scheduled Times](#) | [All Conferences](#)

| Scheduled Conference Times | Status | Class |
|---|------------------------|------------------------|
| Tue Sep 16, 2014 from 5:00 PM - 5:10 PM | Scheduled (Unschedule) | Language Art [red box] |

All of your children who have conferences scheduled should appear here with Conference times.

The Print out will look like this.

lsconf04.p 05-2
05.13.10.00.00

Alpine School District
Parent Conference Report

12/31/13

| <u>TIME</u> | <u>BUILDING</u> | <u>ROOM</u> | <u>TEACHER</u> | <u>COURSE</u> | <u>STUDENT</u> |
|-------------------|-----------------|-------------|----------------|-----------------|----------------|
| 3:30 pm - 3:45 pm | 175 | 101 | Cheryl Naegle | Attend-5th Grde | Kade [red box] |
| 3:45 pm - 4:00 pm | 175 | 103 | Jenna Berry | Attend-3rd Grde | Jace [red box] |

***** End of report *****

The Parent Teacher Conferences will show on the school Calendar. If you mouse over the time of the Conference, you will see more detailed information.

Previous Month

December 2013

Next Month

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|-----------------|---|------------------------|--|--|----------|
| 1 | 2 | 3 Pg. 917-918 (A) Pg. 925-926 (A-) | 4 Polygon Test (A-) | 5 ADD 1-3 (A) Fun With Coordii (A) | 6 Tazio Nuvolari (A) WTW Homework (A) WTW Journal #: (A) WTW wk#12 Te: (A) Coordinate Plan: (A) Coordinate Plan: (N) | 7 |
| 8 | 9 | 10 pg. 951-954 (A-) | 11 Pg. 957-960 (B+) | 12 Practice 1 & 2 (A) | 13 WTW wk#13 HM (A) WTW wk#13 Jo: (A) WTW wk#13 Te: | 14 |
| 15 | 16 | 17 Calculating Volur (A) | 18 | 19 | 20 | 21 |
| 22 | 23 No School | 24 No School | 25 No School | 26 No School | 27 No School | 28 |
| 29 | 30 No School | 31 No School TC: 3:30 pm - 3:45 pm TC: 3:45 pm - 4:00 pm | | | | |