



Pointing the way to the future!

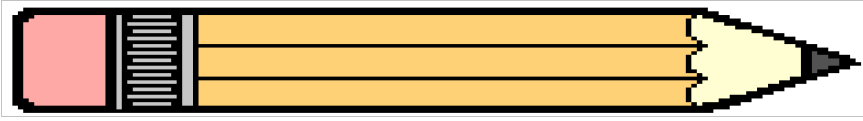
2011 - 2012

Parent/Student Handbook

NORTH POINT ELEMENTARY



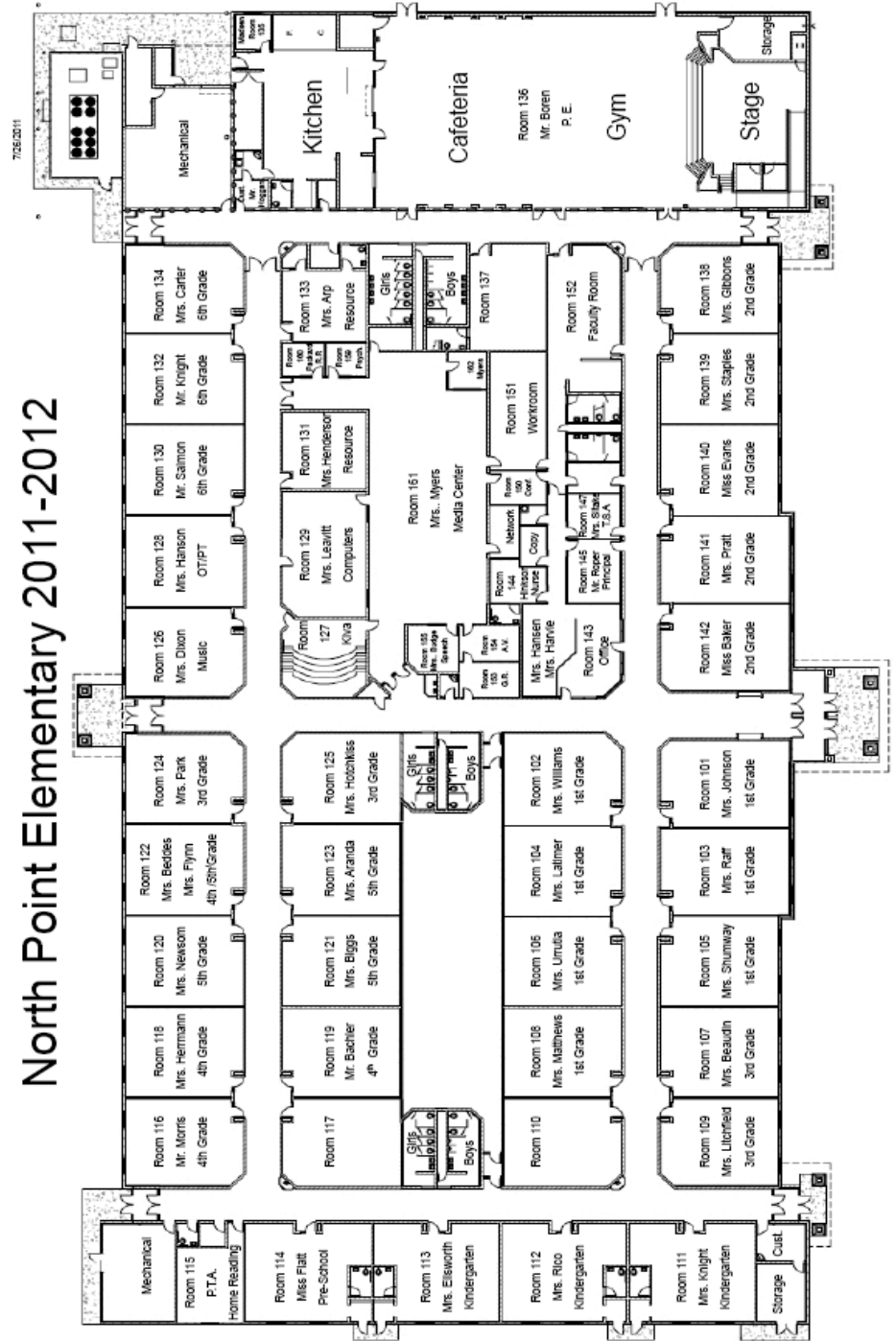
BOUNDARY MAP



“The mission of North Point Elementary is to do what is educationally best for children in a caring, cooperative environment.”



North Point Elementary 2011-2012



PRINCIPAL'S MESSAGE

BE A CHAMPION! This summer as a faculty, we read the book "Teach Like a Champion" by Doug Lemov.

Champions don't get to be who they are by accident; there is a lot of hard work and dedication involved. It doesn't matter if it's a team sport or individual events; champions all have many common characteristics. Champions are disciplined, confident, hard working, good team players, prepared, knowledgeable, unselfish, competitive, and cooperative.

As a faculty, we are focusing on techniques of champion teachers that will help our students become champion students! We believe that students can be champion readers, spellers, scientist, and mathematicians.

North Point Elementary is a fun and safe place to work and to learn. Our goal as a faculty and staff is to serve as educational navigators, "*Pointing the way to the Future*" for our students. The skills and values we teach will serve as guiding beacons to our students for years to come.

Here are a few recommendations for parents to create family habits that will help their children become champion students this school year.

- **Follow a morning routine.** For example, get up, eat breakfast, make the bed, and go to school.
- **Send your child off on a positive note.** Say, "Have a great day. I love you!"
- **Don't Interrupt school time.** Whenever possible, schedule doctor and other appointments during non-school hours.
- **Ask every day, "How did your day go?"** Ask specific questions about what your child did at school. "What did you like best about school today?"
- **Check you child's homework daily.** Praise good work and review mistakes.
- **Set a consistent homework time.** Make this period free of phone calls, friends, TV and other distractions.
- **Look through your child's backpack every night.** Check for notes from the teacher.
- **Set aside a time for your child to read.** A half-hour before bed may work well.
- **Establish a consistent bedtime for your child** and stick to it.

Sincerely,



Kim Roper, Principal

NORTH POINT 2011-12 PTA

Regular Monthly PTA Meetings are held on the First Tuesday of each month in the Kiva at 10:15 am. They last about 1 hour. Anyone is welcome to attend!

PTA President: Laurie Wilcox PH. 801-766-3753
Email: dougnlaur@gmail.com

Presidents-Elect: Lori Gilbert & Rachel Palmer

Principal VP: Mr. Kim Roper

Teacher VP: Mrs. Tracy Latimer

Legislative VP: Amber Hill

Leadership VP: Wendy Stauffer

Treasurer: Sarah Gunn

Secretary: Aubrey Gibson

North Point Elementary Staff 2011-12

Kim Roper..... Principal
Lani Sitake T. S. A.
Amy Hansen..... Secretary
Judy Harvie Secretary
Kent Hoggan Custodian
JaNae Madsen Lunch Manager
Julie Myers Media Specialist
Betty Sue Hinkson School Nurse
Melissa Ellsworth..... Kindergarten
Diane Knight Kindergarten
Alison Rico Kindergarten
Patty Peterson..... Kindergarten
Julie Johnson 1st Grade
Traci Latimer 1st Grade
Jenifer Urrutia 1st Grade
Sally Raff 1st Grade
Fredia Shumway 1st Grade
Melayne Williams..... 1st Grade
Emily Gibbons 2nd Grade
Erica Staples..... 2nd Grade
Megan Evans..... 2nd Grade
Lindsay Baker 2nd Grade
Louisa Pratt 2nd Grade
Margery Beaudin 3rd Grade
Gladys Litchfield 3rd Grade
Linda Matthews 3rd Grade
Krysten Hotchkiss..... 3rd Grade

Tracy Park..... 3rd Grade
Michael Bachler 4th Grade
Deanna Herrmann 4th Grade
Shan Morris..... 4th Grade
Amy Flynn 4th Grade
April Aranda 5th Grade
Emily Biggs 5th Grade
Lori Newsom 5th Grade
Kaydee Beddes..... 5th Grade
Kristen Carter..... 6th Grade
Craig Knight..... 6th Grade
Steve Salmon 6th Grade
Kim Leavitt Computers
Michael Boren..... P.E.
Ashley Dixon Music
Melanie Arp Resource
Jenny Henderson..... Resource
Annette Packard Reading Recovery
Kimberly Budge..... Speech
Suzanne Hanson..... Occupational Therapy
Holly Flatt Pre-School
Lisa Hess Pre-School

TELEPHONE VOICE MAIL You may reach a teacher's voice mail after hours by calling the school @ 801-768-0335 & dialing their extension.

TEACHER E-MAIL

Parents may contact teacher via school e-mail if they have questions or concern. Teachers should include their e-mail address in their disclosure documents distributed at the beginning of the year.

Roper (Principal).....	750	2-Gibbons	138
Sitake (TSA)	751	2-Staples	139
Hansen (Secretary).....	755	2-Evans	140
Harvie (Receptionist).....	756	2-Pratt	141
Myers (Media)	749	2-Baker	142
Madsen (Kitchen).....	760	3-Beaudin	107
Hinkson (Nurse).....	144	3-Matthews	108
Hoggan (Custodian).....	761	3-Litchfield.....	109
Packard (Reading Rec.)	150	3-Park	124
Arp (Resource).....	133	3-Hotchkiss.....	125
Henderson (Resource).....	131	4-Morris	116
Flatt (Pre-School).....	114	4-Flynn	122
Hess (Pre-School)		4-Herrmann.....	118
Budge (Speech).....	160	4-Bachler	119
Faculty Room.....	152	5-Newsom.....	120
Preschool-Hess.....	201	5-Biggs	121
K-Knight	111	5-Beddes	122
K-Rico.....	112	5-Aranda	123
K-Ellsworth.....	113	6-Carter.....	128
K-Peterson.....	114	6-Salmon.....	130
1-Johnson	101	6-Knight.....	132
1-Williams.....	102	Boren (PE).....	136
1-Raff	103	Leavitt (Computers).....	129
1-Latimer.....	104	Dixon (Music)	126
1-Shumway	105		
1-Urrutia.....	106		

2011-2012 CALENDAR

Open House	Monday, August 22, 2011
First Day of School	Tuesday, August 23, 2011
First Day of Kindergarten	Tuesday, August 30, 2011
<u>Labor Day - No School</u>	Monday, September 5, 2011
Room Parent Orientation	Tuesday, September 6, 2011
Vision Screening	Wednesday, September 14, 2011
6 th Grade Clear Creek Trip	Wed. – Fri., September 14-16, 2011
Grandparents Day	Wednesday, September 21, 2011
School Picture Day.....	Friday, September 23, 2011
<u>Prof. Dev. Day – Minimal Day</u>	Monday, September 26, 2011
Kindergarten Donut Date.....	Thursday, September 29, 2011
Red Ribbon/Safety Week.....	October 17-19, 2011
Picture Make-up Day	Wednesday, October 19, 2011
<u>Fall Break - No School</u>	Thurs. & Fri., October 20-21, 2011
1 st Grade Donut Date.....	Thursday, October 27, 2011
HALLOWEEN PARADE	Monday, October 31, 2011
<u>Prof. Dev. Day – Minimal Day</u>	Monday, November 14, 2011
S.E.P.'s	Wed., & Thurs., November 16 & 17, 2011
2 nd Grade Donut Date	Thursday, November 17, 2011
1st Trimester Ends	Friday, November 18, 2011?
Report Cards sent home.....	Tuesday, November 22, 2011?
Thanksgiving Vacation.....	Wed. - Fri., Nov. 23-25, 2011
School Christmas Sing	Friday, December 16, 2011
<u>Christmas Vacation</u>	Monday, Dec. 19 – Monday, January 2, 2012
First Day Back	Tuesday, January 3, 2012
<u>Martin Luther King Day - No School</u>	Monday, January 16, 2012
3 rd Grade Donut Date.....	Thursday, January 26, 2012
<u>Prof. Dev. Day – Minimal Day</u>	Monday, February 13, 2012
<u>Presidents Day - No School</u>	Monday, February 20, 2012
School Program – “It’s a Wonderful World”	Wednesday, February 22, 2012
4 th Grade Donut Date	Thursday, February 23, 2012
5th Maturation Program	Monday, February 27, 2012
2nd Trimester Ends	Friday, March 2, 2012
Report Cards Sent Home	Tuesday, March 6, 2012
S.E.P.'s	Tues., & Wed., March 6 & 7, 2012
<u>Prof. Dev. Day – Minimal Day</u>	Monday, March 26, 2012
5 th Grade Donut Date	Thursday, March 29, 2012
<u>Spring Vacation - No School</u>	Monday - Friday, April 9-13, 2012
6 th Grade Donut Date	Thursday, April 26, 2012
<u>Memorial Day – No School</u>	Monday, May 28, 2012
Field Day	Tuesday, May 29, 2012
Last Day of School	Thursday May 31, 2012

Monday Early Out Days

Monday Schedule

Early Track Students	8:00 - 1:25
Late Track Students	9:15 - 2:40
8:00 Kindergarten Students.....	8:00 – 10:45
9:15 Kindergarten Students.....	9:15 - 12:00
12:30 Kindergarten Students.....	12:55 - 2:40
Teacher Collaboration Time	2:30 - 3:30

Monday Minimal Day Schedule

(Sept 26, Nov. 14, Feb. 13, Mar. 26)

Early Track Students	8:00 – 12:30
Late Track Students	9:15 – 1:45
8:00 Kindergarten Students.....	8:00 – 10:00
9:15 Kindergarten Students.....	9:15 – 11:15
12:30 Kindergarten Students.....	11:45 – 1:45

Tuesday, Wednesday, Thursday, Friday Schedule

Early Track.....	8:00 - 2:15
Late Track Students	9:15 - 3:30
8:00 Kindergarten Students.....	8:00 – 10:45
9:15 Kindergarten Students.....	9:15 - 12:00
12:30 Kindergarten Students.....	12:30 - 3:30

NORTH POINT’S EXTENDED DAY MODEL

The North Point Extended Day Model focuses on a “teaming” philosophy. Students are assigned a core teacher and stay with that teacher all day with the exception of a 40-minute specialty class sometime during the middle of the day.

Each teacher’s class is divided into two tracks. The early track attends school from 8:00 until 2:15 and the later track attends from 9:15-3:30. The greatest advantage our model offers is a block of time every day from 8:00 until 9:15 and again from 2:15 until 3:30, when teachers have very small classes. During this time students receive their reading and writing curriculum. We are very protective of this time and consider it the most important time of the day. During this period there are no interruptions of instruction. No recess, no announcements, no assemblies, or gym. NO Interruptions! Please help us protect this valuable instructional time by not calling to speak with teachers or students during this time. With this uninterrupted time and small class sizes, teachers are able to focus on improving student skills in reading and writing.

During the middle of the day, from 9:15 until 2:15, teachers have their entire classes. During this time announcements are made, we have assemblies, and students will have their recess, lunch, library, and gym time. This is the time grade level teams teach math, science and social studies.

ATTENDANCE POLICY

Regular attendance is critical for the educational success of children. It is extremely important for your child to be at school every day, except in cases of illness. Please do not keep your child out of school to baby sit, shop, etc. When your child is absent, we do ask that you send a note to the teacher when your child returns which briefly explains the child's absence. Parentlink will call home every day your child is absent.

Student Absences

- ✓ Teachers take attendance by 9:30
(Automated calls begin at 10:00)
- ✓ Students will be marked (X) for all unexcused absences.
- ✓ Students will be marked (E) for absences excused by parents. The excuse must qualify as an "excuse" or it will be marked "unexcused"
 - Student Illness
 - Family Death
 - Pre approved extended absence with makeup plans.
- ✓ Student absences must be excused within 3 days or they will be marked "unexcused"
- ✓ Teachers will call home after 3 consecutive days of absences.
- ✓ After 10 consecutive unexcused absences and no contact with parents, the student must be dropped from school rolls.

Tardies

- ✓ Teachers will mark students Tardy (T) 10 minutes after school begins (8:10 & 9:25)
- ✓ **Students must get a "Check-In Pass" from the office if they are over 10 minutes late.**
- ✓ Teachers will mark students Very Late (V) after 30 minutes. (8:30 & 9:45)
- ✓ Teachers will mark students Late (L) for parent excused late check-ins.

North Point Elementary Student Check-In Pass

Name _____
Teacher _____
Date/Time _____
 T V L

ARRIVAL TIME

Students should arrive at school NO EARLIER THAN 10 MINUTES before school begins and should not stay after school dismisses without permission longer than 10 minutes.

ACCIDENTS AND ILLNESS

Whenever a serious accident or illness occurs, the school will contact the parents or call for assistance at the emergency number listed on the health information sheet. It is extremely important that parents return the health information sheet to the school. Please keep the school office informed of any address or telephone number changes. In extreme emergencies, if the parents or the emergency number cannot be reached, the school will assume the responsibility to contact the paramedics. For health and safety reasons, sick children will not be sent home until parents come to school and check them out.

ADDRESSING CONCERNS AT SCHOOL

Occasionally questions or concerns may surface regarding your child's educational experience. We ask that parents follow the following procedures to answer or solve those concerns.

1. *First make contact with your child's teacher in a timely manner. Listen to both sides of an issue before drawing conclusions.*
2. *If after visiting with the teacher the problem cannot be resolved, please feel free to contact Mr. Roper to help mediate the problem.*

BELL SCHEDULE

- 7:55 Warning Bell
- 8:00 School begins for AM Students
- 9:10 Warning Bell
- 9:15 School begins for PM Students
- 10:45 Upper Grades Recess Ends
- 12:00 4th-6th Grade Lunch Ends
- 12:15 2nd & 3rd Grade Lunch Ends
- 12:30 1st Grade Lunch Ends
- 1:15 Lower Grades Recess Ends
- 2:15 School Ends for AM Students
- 3:30 School Ends for PM Students



BIKES, SCOOTERS, SKATEBOARDS, & ROLLER BLADES

Children may ride bicycles/scooters to school. Bikes & scooters must be placed in the bike racks of the school. The school cannot be responsible for bike security. We suggest that students lock their bikes and scooters to prevent theft. Scooters are considered the same as bicycles and must not be brought in the building. Bikes and scooters are NOT to be ridden on school grounds before, during, or after school. **Skateboards and Roller Blades are not allowed at school.**

BOOK ORDERS

When sending money to school for book orders, checks MUST be made out to the individual book companies. North Point Elementary will not cash these checks. Do not make checks out to individual teachers or to the school for book orders.

CELL PHONES

Because of the disruptive nature of cell phones to classroom instruction, students are not allowed to have cell phones or other electronic devices switched on during school hours.

CHECK OUT OF STUDENTS



For safety and legal concerns, parents **MUST** come into the school to pick up their children if they need to check them out during school hours. Students will be called to the office after parents or guardians have signed the check out log. **Please do not ask over the telephone to have your child sent home. Parents should not call to ask that their children meet them outside.** Please plan ahead to allow time to check your children out of school. Your cooperation of this SAFETY policy is appreciated.

CLOSED CAMPUS

For the safety and welfare of students, and in compliance with school board policies, we maintain a closed campus. Students should not leave the school grounds from the time school begins in the morning until it ends in the afternoon without permission. Students may go home for lunch with written permission from parents. Students may not accompany friends home for lunch.

CLASSROOM VISITS

Parents are welcome to visit the school. For the security and safety of our students we ask that when visiting or volunteering in the school, that you check in with the office to receive a visitor's pass. Occasionally out-of-town cousins or friends come to visit during the school year. **THESE GUESTS ARE NOT TO ACCOMPANY STUDENTS TO SCHOOL.** Child guests are often a distraction and are a burden to both the teacher and classmates.

DISCIPLINE

North Point Elementary students are expected to respect everyone at school, to follow school rules, to value all property, to listen to others, and to do their best to cooperate and learn. They will not be allowed to hurt others with words or actions.

Each teacher will set the discipline tone in their classrooms by outlining school and class rules that will maintain the standards listed above. If problems in student behavior occur, students will be treated fairly but firmly in helping them understand why their behavior is a problem and how they can improve. Fighting, vulgar language, possession of drugs, vandalism, bullying, lying, and stealing are not acceptable behaviors of North Point Elementary students. Such behaviors will be reported directly to parents and may be cause for suspension until proper remediation efforts are demonstrated.



DONATIONS

State Board Policy Regarding Donations: Basic donations may be made to schools by parents as long as all students have the opportunity to participate in field trips, lyceums, educational materials related to the curriculum and craft-type materials that students will retain. No student will be excluded from activities if they are unable to make a donation. Teachers may request other donations for materials for special gifts or projects. These special projects, such as Christmas or Mother's Day gifts, are optional activities. The school has a small budget to cover transportation costs of field trips but we do ask for help from parents to cover the admission costs to museums, plays and concerts. We will try to keep these requests to a minimum, but ask that you contribute if possible.



DRESS CODE

Children should arrive at school appropriately dressed for the weather of the day. All healthy children are expected to go outside for recess and after eating lunch except when weather conditions are extreme. If you desire that your child be allowed to stay inside at lunch due to illness, please inform the teacher of your request in a note.

Alpine School District Dress Guidelines:

- a. All children should dress modestly, and appropriate for the weather.
- b. No short-shorts or biker shorts. Knee shorts are O.K.
- c. "Grubby" clothing or clothing containing vulgarities, profanities, obscenities, or advertisements for alcohol, tobacco, or drugs are never acceptable. Clothing which is ragged, tattered or deliberately distracting in appearance must be avoided.
- d. Hats or other headgear should not be worn indoors.
- e. Tank tops or bare midriff shirts or blouses are unacceptable.

DRUG POLICY

Alpine School District policy prohibits any use, distribution, and/or selling of drugs or imitation drugs on any school campus. Doing so may result in expulsion of any student involved and the appropriate law officials will be notified. State Law prohibits any smoking by students or patrons on school grounds.

EMERGENCIES

If an emergency creates a situation where our building cannot be occupied due to fire or utility failure, students will be evacuated, until such time as they can be returned to our building. In the event of a disaster, such as a major earthquake where structural damage to the school and neighborhood homes may occur, students will remain at school under the care of our faculty and staff until they are safely released to their family or people whose names are listed on their health information sheet.

HOMEWORK

We believe that the benefits of homework are extremely valuable. Communication between parents and teachers is essential in determining the appropriate amount of homework for your children. Homework requirements may vary from teacher to teacher and from student to student. Homework may be assigned on a daily basis to most upper grade students. We realize that children have other responsibilities, such as music lessons and scouting. If you have concerns about the amount of homework your child may have, please contact the teacher directly and in a timely method.

PHONE CALLS & CELL PHONES

School telephones are for school business. Students will be allowed to use the telephone only for illness or other emergencies. Please communicate with your child about lunch money, books, homework, appointments, etc. before the student leaves for school. Children will not be allowed to use the phone to ask permission to play at a friend's house. Try to avoid contacting your child during the school day unless it is an emergency. We try to avoid interrupting class instruction as much as possible.



LOST AND FOUND

To simplify the return of lost items, we ask that all caps, jackets, mittens, boots, etc. be labeled with your child's name. Lost items are placed in the lost and found container near the lunchroom. Valuable or tiny articles are to be turned into the office. We encourage students to be responsible for their own personal items. Lost items not claimed will be donated to the needy.



PARENT TEACHER CONFERENCES

Parent Teacher Conferences will be held twice during the school year to conduct S.E.P's (Student Education Plans). S.E.P's will be held on November 16th & 17th, and March 6th & 7th from 2:45 until 7:30. **Progress Reports** will be sent home monthly. **Report Cards** will be sent home at the end of our trimesters on November 22nd, March 6th, and May 31st.

STUDENT MEDICATION



The school will not dispense medication to students without an "Authorization of Student Medication" form signed by the parent and a physician stating that it is necessary for the medication to be given at school. In such cases, medication will be dispensed only from the office and not by individual classroom teachers.

Parents will be responsible to refill student medication boxes. Students are not allowed to bring prescription drugs to school for self-medication. If you need the school to dispense medication, please come to the office to make the necessary arrangements.

STUDENTS WITH SPECIAL HEALTH NEEDS

If your child has any special health needs, such as asthma or diabetes, please make an appointment to meet with our school nurse, Mrs. Hinkson, to write a student health plan. Each student health plan will be kept in the office and distributed to any teacher who will be responsible for that child during the school day.

SCHOOL LUNCH & BREAKFAST

Parents can register online at www.mealpay.com to prepay student meals with:

- Automatic payments from banking accounts
- Credit cards
- Checks (for a small convenience fee)

After registering online with mealpay, parents can view students account balances. Parents can also make payments by telephone. Toll free (866) 575-5352

Alpine School District still offers the Automatic Withdrawal payments from banking accounts. (No service charge)

Applications may be obtained through:

- Food Service Office 490 No. State Lindon (801) 796-3104
- District web site at www.alpine.k12.ut.us - Select Visitors,

then select School Lunch.

Free and Reduced meal benefit applications may also be obtained on the district website.

www.alpine.k12.ut.us/depts/foodserv/

Cash or check payments for meals may also be paid to the school lunch manager or the District Food Service office. Please make checks payable to Alpine School District Lunches.

School Meal prices for the 2011-2012 school year are as follows:

Elementary Lunch	\$1.50/ \$30.00 per month
Reduced Lunch	\$0.40/ \$8.00 per month
Adults	\$2.50/ \$50.00 per month
Breakfast Elementary	\$0.85/ \$17.00 per month
Reduced Breakfast	\$0.30/ \$6.00 per month
Extra milk:	\$0.25

School breakfast is served from 7:40-7:50 and 8:55-9:05. Students may use their regular lunch accounts to purchase breakfast.

When your child has two lunches left, their hand will be stamped to remind you they are out of lunch money. Students may charge up to two lunches. After that, they will be given a roll and milk.

SAFETY

Please review with your children the importance of being safety minded as they walk to and from school. Be certain all children know the way to school. Remind them to walk on the sidewalks and to use the crosswalks. Please impress upon your children the importance of not accepting rides from strangers. For student safety all school personnel will wear identification so students and parents can easily identify staff members.

To help make student pickup and drop off much safer please remember and follow the following safety guidelines.

1. Student safety is more important than being on time!
2. Please be Courteous.
3. Drive slowly in school zones at all times!

SCHOOL PICTURES

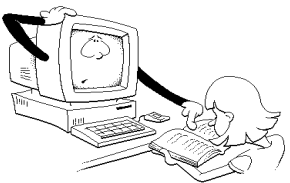
School pictures will be taken on September 23rd. More information about cost will be sent home shortly before picture day. Picture retake day will be on October 19th.

Spring pictures will be offered this year.



SKYWARD

Family Access by Skyward, Inc. is a secure internet-based website for parents that will allow you to easily keep track of important information about your child's attendance and grades. Family Access is provided by Alpine School District as a free service and will be available to all parents with children enrolled in the district.



Shortly after school begins, primary guardians will receive a letter from our school with their user name and password to the system. Parents with students in both Elementary and Secondary schools will be able to see all

of their Alpine School District student's with one user name and password. If you have any questions about Skyward, please call the school. We encourage all parents to stay current and informed about their child's attendance and academic achievement.

STUDENT INSURANCE

The Board of Education offers parents the opportunity to purchase school insurance if students are not covered by their parent's insurance plan. Information on this insurance will be sent home, and is also available in the office.

TOYS & PETS AT SCHOOL

Please do not allow children to bring toys of any kind to school (Including radios, pocket knives, squirt guns, roller blades, skateboards, dolls, etc.). Such items found at school will be taken and returned only to the parent. They distract the children and do not enhance the educational process.

Please do not allow your children to bring their pets with them to school unless they are for Show & Tell. In that case, parents should come with them so that the pet may be taken home immediately thereafter.



TRANSFER OF STUDENTS

Should it become necessary to transfer your children to another school mid-year, we ask that you alert the school one week ahead of time so that all necessary forms can be completed and waiting for you. Utah State Law requires schools to have immunization records and a withdrawal slip from the previous school before they will admit your children. We will be happy to provide such a slip when you are ready to move.

VISION SCREENING

Vision screening for all children will be conducted on September 14th for students in grades K, 1, 3, 5. You will be notified shortly thereafter if we discover that your child may have a vision problem that will need attention.

ALPINE SCHOOL DISTRICT SCHOOL BUS RULES

Bus Route Maps are available at <http://bus.alpinedistrict.org>

- ⇒ Students transported in a school bus shall be under the authority of and directly responsible to the driver of the bus. Disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation.
- ⇒ Students may be refused transportation for use of obscene, vulgar or foul language, loud talk, or disturbing noises.
- ⇒ Students damaging a bus in any way shall forfeit the right to ride the bus until all damages are paid for and they are reinstated by the principal, director of transportation, or the superintendent.
- ⇒ Throwing of any material in or out of the bus shall be sufficient reason to refuse transportation.
- ⇒ Student shall keep head and arms inside the bus and remain seated while the bus is in motion.
- ⇒ Major offenses or any actions which endanger safety to bus and or riders, the use or possession of tobacco, drugs, alcohol, etc., any vandalism to the bus, firearms or any other dangerous objects and any actions determined by the driver to be unsafe.

SAFETY TIPS FOR STUDENTS

- ⇒ Arrive at your bus stop five minutes before the scheduled time in the morning.
- ⇒ Wait for the bus in a safe place, 6 giant steps away from the curb.
- ⇒ Never get near the wheels of the bus, never reach or go under the bus to retrieve anything.
- ⇒ Make sure the bus is stopped, then enter in an orderly manner & take your seat.
- ⇒ Remain in your seat while the bus is in motion
- ⇒ Keep head & arms inside the bus and remain seated while the bus is in motion.
- ⇒ Skateboards, animals, breakable containers, flammable liquids and dangerous objects shall not be allowed on the bus.
- ⇒ Follow all bus rules and the instructions of your bus driver.

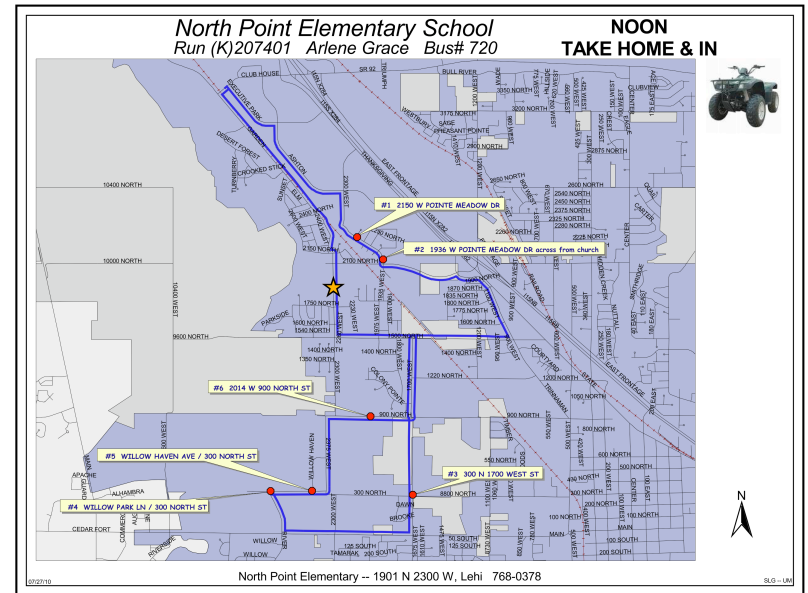
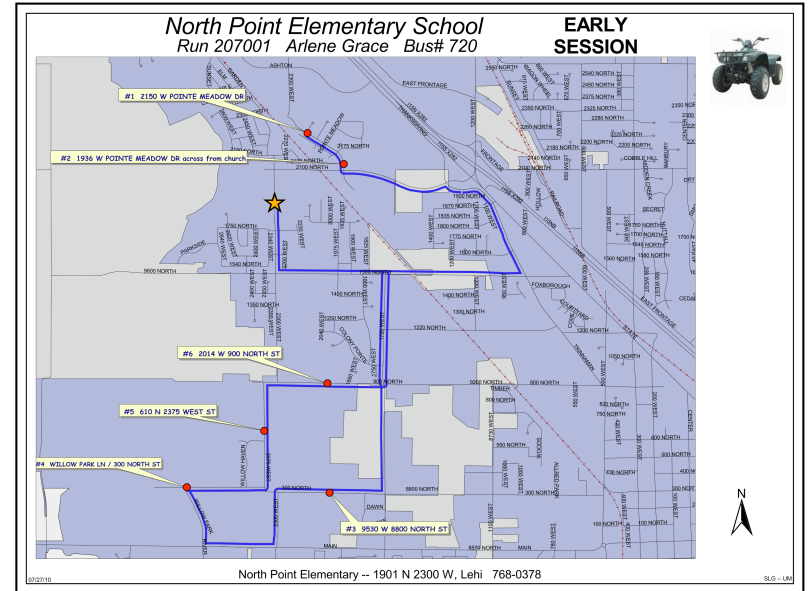
SAFETY TIPS FOR PARENTS

- ⇒ Please have a safety plan in place with your student if they miss the bus in the morning or after school.
- ⇒ In the morning they should not chase the bus, walk to school, or accept rides from people or parents they don't know.
- ⇒ In the afternoon instruct them to go to the office. They must not walk home!
- ⇒ Teach your child to exit the bus only at their designated stop.
- ⇒ Have children carry everything in their backpack so they do not drop anything. If they bend down to pick something up, they may not be seen by the bus driver.
- ⇒ Walk young children to the bus stop and have older children walk in groups.
- ⇒ Teach your children that 12 feet from all sides of the bus is **"The Danger Zone,"** to stand 6 giant steps from the bus, and never go to the rear of the bus. This will ensure that the driver can see them at all times. Have younger children practice by taking 6 giant steps.
- ⇒ Wait for children on the side of the street they will be dropped off so they do not run across the street in their excitement and forget safety rules.

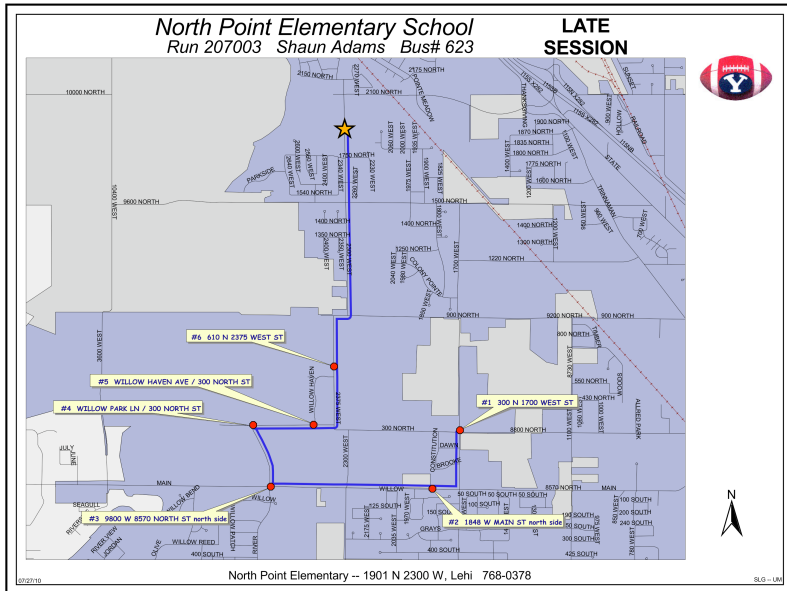
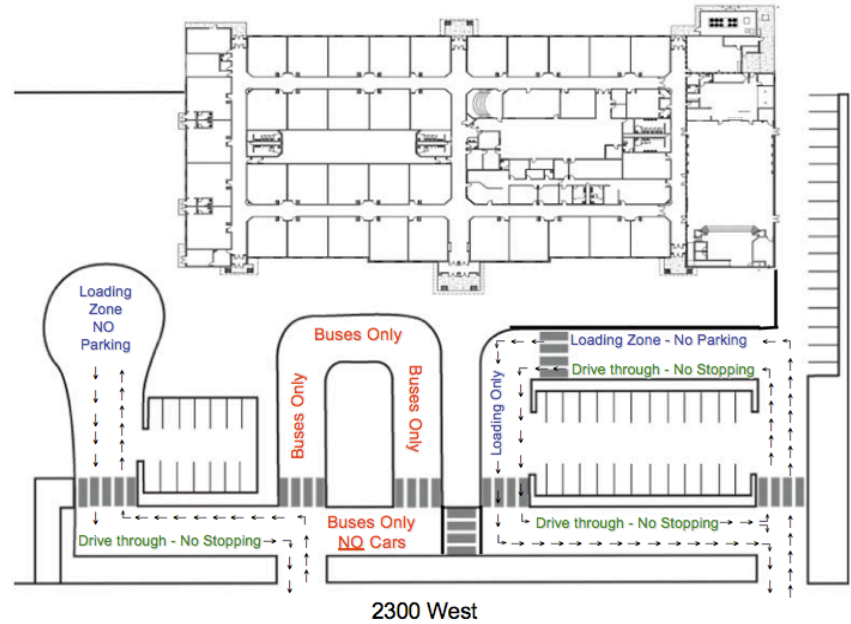
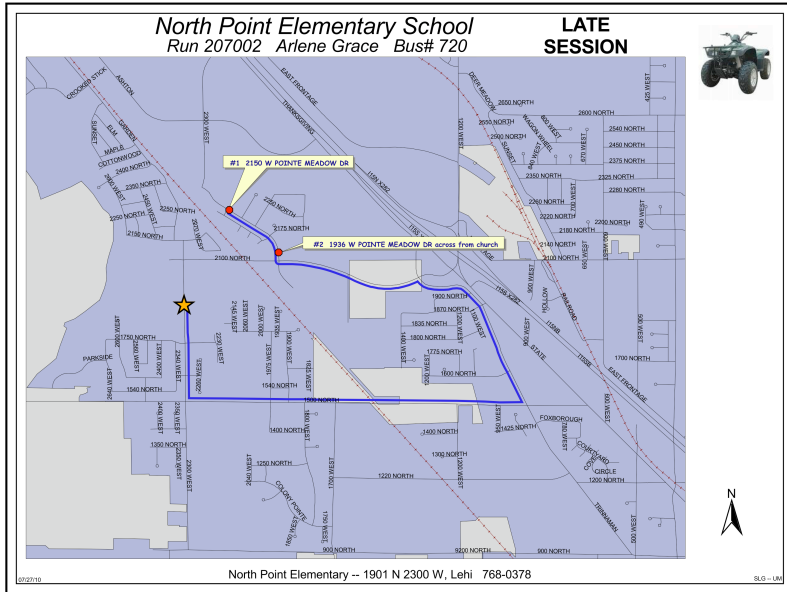
REMEMBER

- ⇒ Bus Zones are for busses only! This will help insure your child's safety as well as the other students' safety.
- ⇒ Kindergarten students will not be dropped off midday without an adult present.

BUS ROUTES



BUS ROUTES CONT'D



STUDENT DROPOFF & PICK UP ZONES

The safety of our students is our number one priority. For the safety of our students we ask that visiting patrons follow these safety regulations when dropping and picking students up or when visiting our school.

There is no parking or stopping allowed at our RED curbs. Parents may drop off and pickup students on our YELLOW curbs.

We ask that parents NOT park and leave their cars next to our YELLOW curbs to come in and check out students. We have added 4 Visitor Parking stalls with signs for short term parking when parents need to come into the school to check out students.

Cars are NEVER allowed in School Bus Zones

These procedures were made in consultation with our school staff, PTA, and district officials to improve safety and traffic flow in front of our school. We ask for your patience in our front parking lot. Remember that saving a few minutes is never an excuse for putting a child in danger. Your corporation with these changes is appreciated.