

## Mount Mahogany Elementary Evacuation and Emergency Procedures

In the event the school needed to be evacuated, due to an emergency, students would assemble on the east grounds of the school according to grade level and class. In case school grounds needed to be evacuated as well our alternative site would be Pleasant Grove Junior High located 810 North 100 East. This site would have enough room for our students and food and other supplies would be available.

Our evacuation route to the junior high would be as follows: (1) north on 1300 West, (2) then east on 1100 north, and (3) finally south on 100 east.

If a major disaster occurred, and the school was still safe to occupy, all teachers and staff members would remain at school to care for students until picked up by parents or authorized individuals. Students who ride the bus would be delivered to their normal bus stops. If they didn't have access to their homes or emergency homes they would be delivered back to the school until picked up by parents or authorized individuals.

The emergency release form, that was included in the packet of information that was sent home on the first day of school, lists individuals who would be authorized to pick up your child(ren), if you as the parent were unable to do so. If you have not returned this form would you please do so as soon as possible. Extra copies are in the office if you need one.

Throughout the year our students participate in practice emergency drills, i.e. lock down, fire, earthquake, etc. These drills are done to ensure that students and staff members are familiar with correct emergency procedures.

The decision to close schools, due to weather conditions, will be made by the superintendent and local authorities. The rule of thumb is that once school has started students will remain at school until the end of the day.

If there are questions of whether a school will be opened or closed you can listen to or watch one of the local radio or television stations for complete and accurate information.

Mount Mahogany Staff

