

SCC Agenda – August 26, 2015

1. Determine the members of the council. Members returning this year and new member(s).

a. Vote

2. Other council business? Reading recovery – Able to attend collaboration periodically

3. Review Evacuation plan

a. Pending questions communicated via email.

Evacuation Drill on Sept 18th (Friday) (Week of Sept 11th - Safety week)

Won't be a Common Day

Normal schedule (AM-2:15/PM-3:30)

At 1:15 the students will "Evacuate"

Students will exit the school and go to a pre-determined evacuation location

Teachers will line up and take roll

Students and Teachers wait

Parents/Guardians will come and pick up at 1:30

Parents/Guardians will show ID

"Check-in" desk will validate the person is on the Emergency Contact List

Parents/Guardians will get stamped(or something?) as they have been checked in

Do we need to limit Parents/Guardians to only pick up the students they are authorized to pick up?

How many people will be available at the check-in?

Need to accommodate ~300 families

Mignon Sandgren will handle all exceptions

Car pools, special circumstances, etc.

Is Mrs. Sandgren available at the check-in desk?

Parents/Guardians will go find their students after check-in

Teachers will mark the students

Teachers to authorize that each student can leave with the Parent/Guardian?

There will be some sort of exit check?

Are the staff roles clear?

Who is available to sit at the "Check-in"?

Who is available as an "exit-check"?

Will the buses still run?

Is this event on the calendar?