

We are excited to welcome our newest Flyers at Fox Hollow! Parents may now enroll their student(s) for the 2024-2025 school year. All enrollments are done online, using Skyward. You will find it very helpful to read through ALL instructions and information here and on the district registration page before beginning the process. The steps below will help you to complete enrollment for your kindergarten student.

Gather the required documents before sitting down at your computer to begin enrollment.

- 1. Your child's original birth certificate.
- 2. Your child's immunization record (Please make sure his/her name is showing. The small yellow cards that fold often do not have the name listed on the side with the shot dates. If this is the case, you can just write his/her first and last name at the top or bottom of the side you are scanning.). For exemptions, the Exempt certificate from Utah County Health Department is required.
- 3. Proof of Residency See link for acceptable documents, must be opened mail and dated within last 60 days for most documents used. All new enrollments require this, even if you already have students attending here. Acceptable Residency Proof
- 4. Custody documents, if applicable Divorce decree, modified divorce decree (Stipulations are not acceptable) Questions, call the office with any questions.

Using the <u>Fox Hollow website</u>, click the Registration and Enrollment link under the Information tab on the Homepage OR on the Registration and Enrollment slider on the Homepage, click Enroll Here.

Read ALL instructions on the district website page, scroll down and choose either

- Enroll With a Temporary Account (you are new to the district, or returning but don't remember your login)
- Enroll With a Skyward Account (you already have a Skyward account)

Be sure to choose Fox Hollow so the enrollment comes to us. Complete each section. Scan and upload the required documents before submitting the application. Please note, once you have hit the submit button you will not be able to make changes or upload documents. If you are unable to upload any of the required documents, you will need to email them or bring them into the office before we can process the application.

Once your enrollment application is submitted, our office will email you with "next step" information. We check for new enrollments daily and typically will respond to you either by phone or email within 48 hours.

Please feel free to reach out to us if you have not received communication within this time frame, 801-610-8706. Questions may

be emailed to brookeallen@alpinedistrict.org or shellysmith@alpinedistrict.org.

Please remember the backpack tag generator, it's crucial for kindergarteners! It's found in the Enrollment instructions on the district instruction page <u>Backpack Tag Generator</u>.

Kindergarten has a full day schedule, 9:15 am -3:30 pm. Parents who prefer to have their child attend half-day only may do that and check their child out at 1:00 pm after lunch each day. A complete half-day class will be available if enough enrollment with requests for half-day only are received. Requests for half-day only class must be received by June 3, 2024 for such a class to be an option. The class would need to maintain a minimum of 19 students to continue. Should enrollment drop below the required number of students, the class would be discontinued and students may then have an option to move to another school with a half-day class, or move into a full-day class.